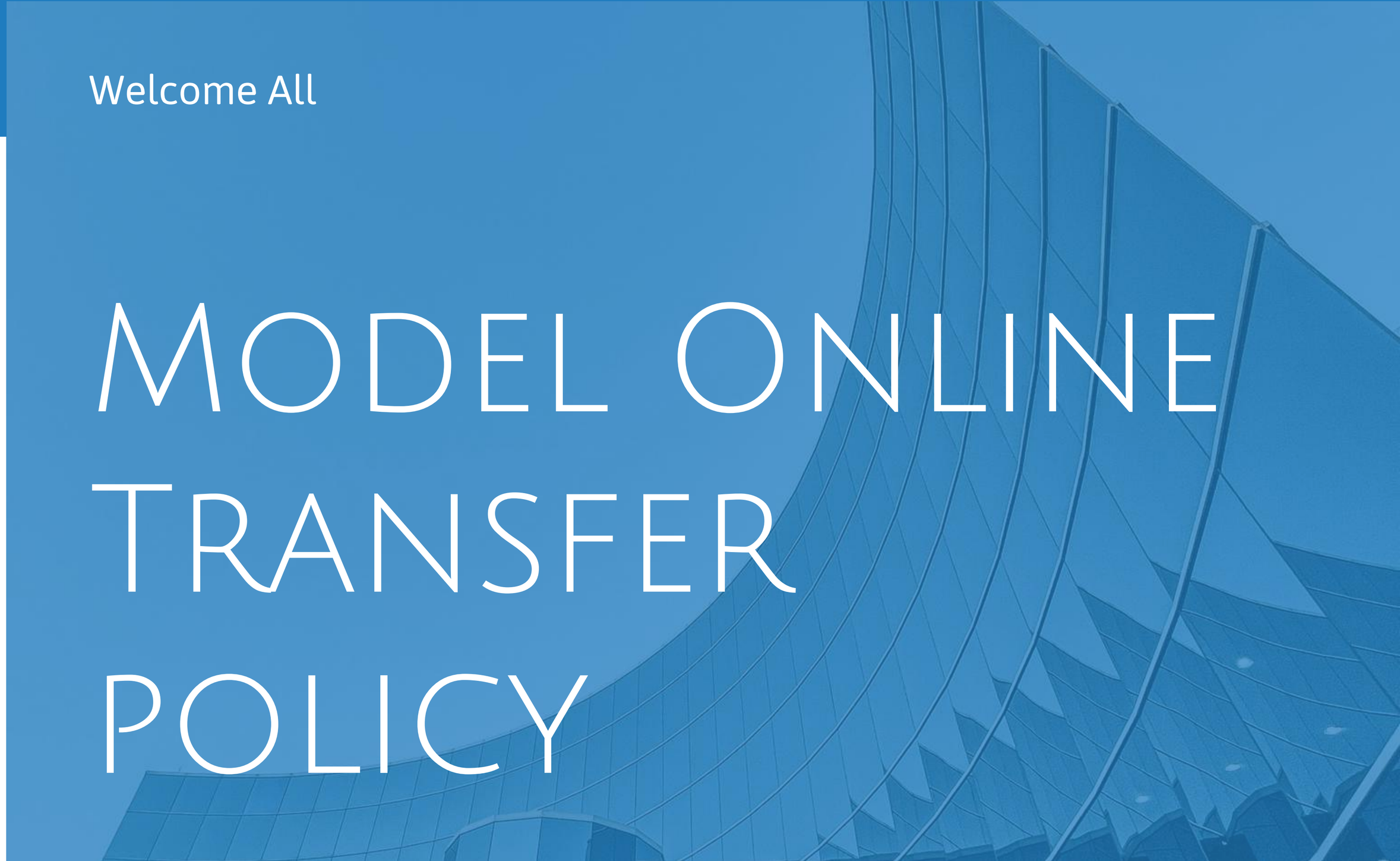
Welcome All

MODEL ONLINE TRANSFER POLICY

Orientation of OTP module



STAGE-2- DATA VERIFICATION & AUTHENTICATION

Stage 1 – Creation & Initiation of Drive

01 USER – EMPLOYEE

Publish Score

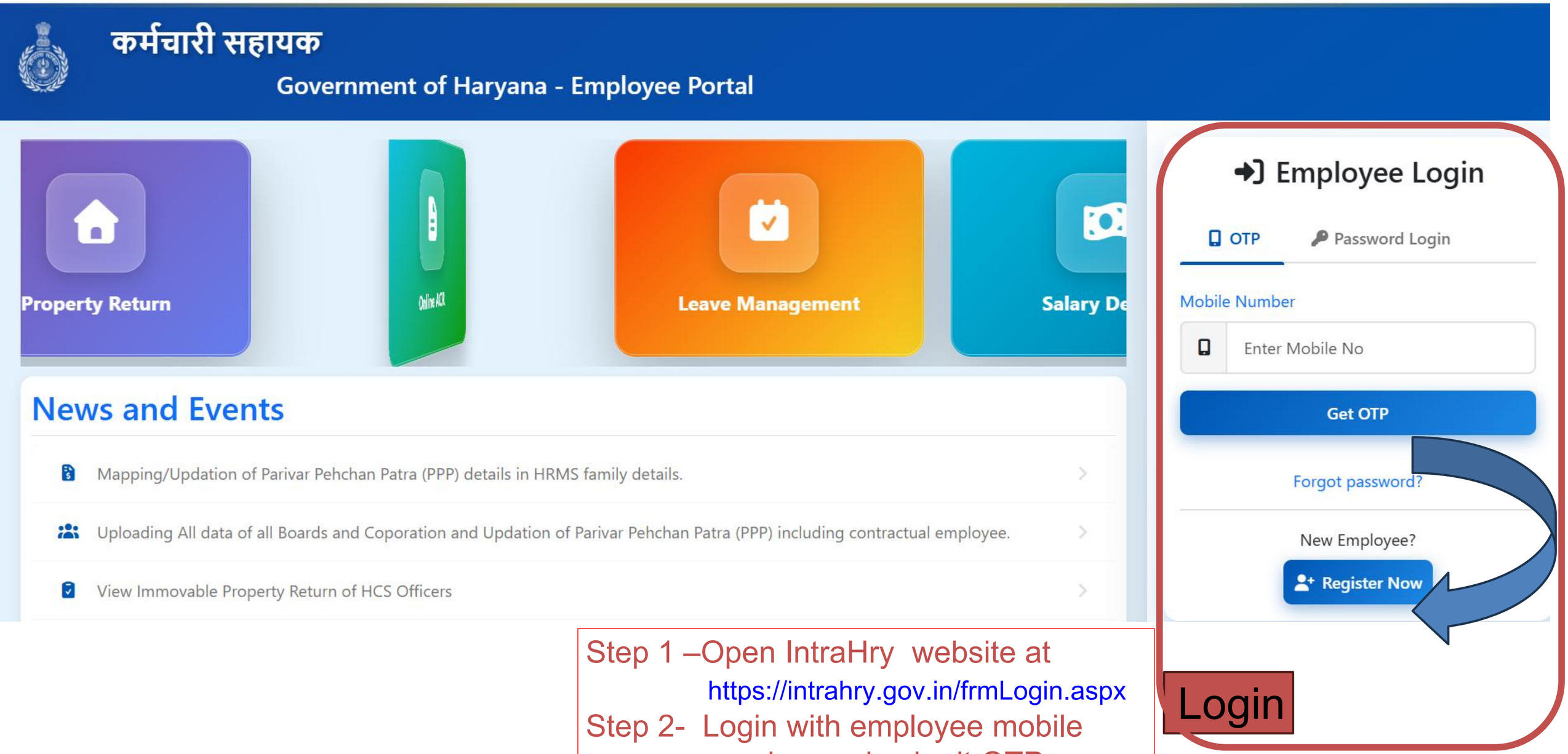
Raise Objection

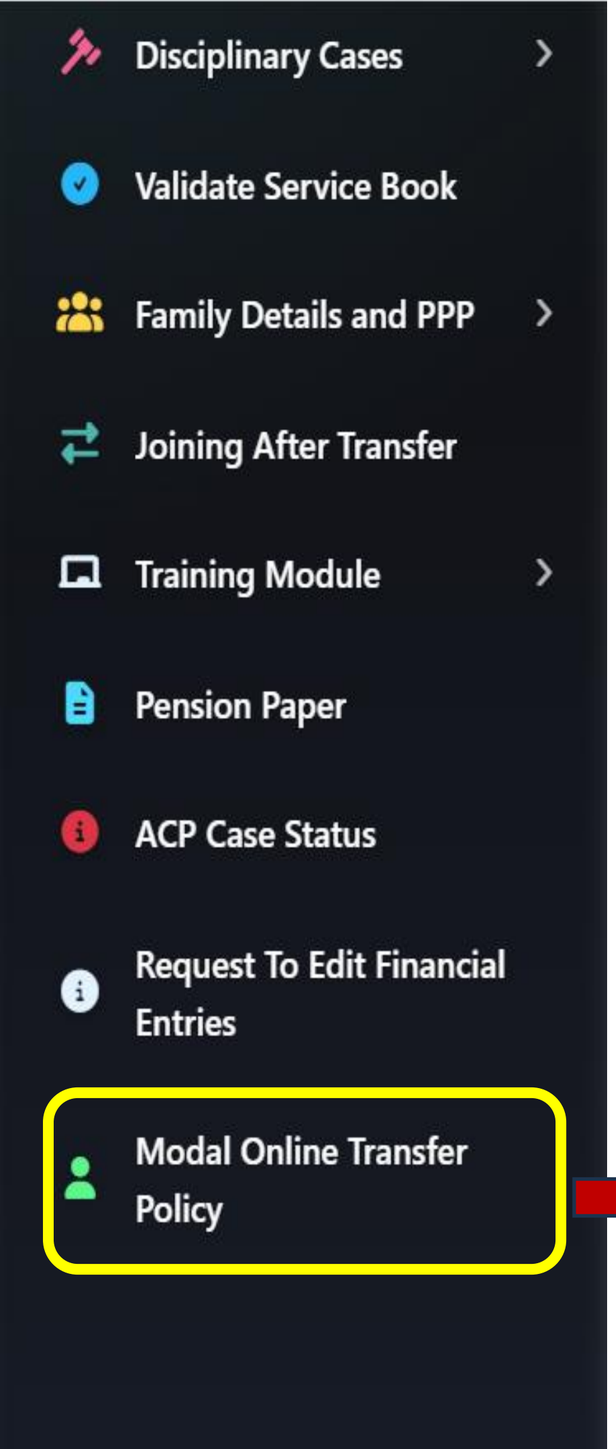
02

01

Publish Score

It gives information about Tenure and Merit points of all employees of a cadre


कर्मचारी सहायक
Government of Haryana - Employee Portal
Property Return
Online ACR
Leave Management
Salary De
News and Events
Mapping/Updation of Parivar Pehchan Patra (PPP) details in HRMS family details.
Uploading All data of all Boards and Coporation and Updation of Parivar Pehchan Patra (PPP) including contractual employee.
View Immovable Property Return of HCS Officers
Employee Login
OTP
Password Login
Mobile Number
Enter Mobile No
Get OTP
Forgot password?
New Employee?
Register Now
Step 1 –Open IntraHry website at
https://intrahry.gov.in/frmLogin.aspx
Step 2- Login with employee mobile number and submit OTP
Login



Click on Modal Online Transfer Policy menu.

1 Transfer Drive Creation

Transfer Drive Schedule

View Self Score

2 Data Verification and Authentication

Publish Score

Raise Objection

3 Voluntary Participation

PUBLISH SCORE DETAILS

S.No	Employee Name	Current Office	Service Tenure	Category	Composite Score
1	[redacted]	K.T. GOVT. COLLEGE,RATIA (Village - Dhani Jakhan Dadi), DDO - KTGC Ratia	9-Years 2-Month 22-Days	Deemed	80.0000
2	[redacted]	Govt. College for Girls Sector 14, Gurugram (Town - GURGAON), DDO - GCG Sec-14 Gurgaon	13-Years 5-Month 22-Days	Deemed	80.0000
3	[redacted]	DRONACHARYA GOVT COLLEGE, GURGAON (Town - GURGAON), DDO - GC Gurgaon (Dronacharya)	6-Years 8-Month 1-Days	Protected	80.0000
4	[redacted]	Chhachhrauli (CT)), DDO - GC	10-Years 0-Month 26-Days	Protected	80.0000
5	[redacted]	Chhachhrauli (CT)), DDO - GC Chhachhrauli	6-Years 9-Month 1-Days	Protected	80.0000
6	[redacted]	Govt. College for Girls Sector 14, Gurugram (Town - GURGAON), DDO - GCG Sec-14 Gurgaon	4-Years 3-Month 27-Days	Voluntary	71.2575

Step3 – Click on Publish Score on stepper to see tentative Tenure and tentative score of all employees of a cadre.

Click to see Service verification of an employee.

GC Chhachhrauli (Village - Chhachhrauli (CT)), DDO - GC Chhachhrauli

02

Raise Objection

Note:-

If an employee does not validate the data within the stipulated period, then the data as decided by the Head of Department will be considered to be final for the respective drive.

Raise Objection – Process Flow:

1. **Login** to the *IntraHry* portal.

2. Click on **Model Online Transfer Policy** from the menu.

3. Click on **Raise Objection**.

4. The employee can view **self score** as well as **other employees' scores**.

5. If the employee has no objection on data :

- *And authenticates data, she/he will not be able to raise objection on the score of other employees.*
- Select the **"I have No Objection on data"** radio button and submit using **OTP**.

6. If the employee has objection on data :

Objection can be on self data or data of other employees

❑ **Objection on self :**

- Select the **"I have Objection on data" → " Objection with Self "** radio button
- Select the relevant **checkbox(es)** (single or multiple).
- Enter **remarks against each ticked checkbox(es).**
- Submit using **OTP**.

❑ **Objection on another employee's data:**

- Select the **"I have Objection on data" → " Objection with other employee data "** radio button
- Select the relevant **checkbox(es)** (single or multiple).
- Enter **remarks**.
- Submit using **OTP**.

Objection Raising

Note

If you select 'I have no objection on data ' and authenticate it, you will not be able to raise objection on the score of other employees.

Self Score

Click to see self score

S.No	Employee Name	Tenure	Present Place of Posting	Category
1	[redacted]	6-Years 8-Month 28-Days	Gc [redacted]	Deemed (OFFICE OUT)

Max Points : 80

S.No	Factor	Score
1	Age	35.1315
2	Gender	10
3	Special Category Female Employees	0
4	Spouses of Military/Paramilitary Personnel	0
5	Special Category Male Employees	0
6	Differently Abled Persons	0
7	Diseases of Debilitating Disorders	0
8	Differently abled or mentally challenged child/children	0
9	Couple Case	5
10	Disciplinary Proceedings Under major penalty	0
11	Total Score	50.1315

- ( ) I have no objection on data.
- ( ) I have objection on the data.

Objection Raising

Note

If you select 'I have no objection on data ' and authenticate it, you will not be able to raise objection on the score of other employees.

Self Score | Other Employee Score

Click to see other employee score

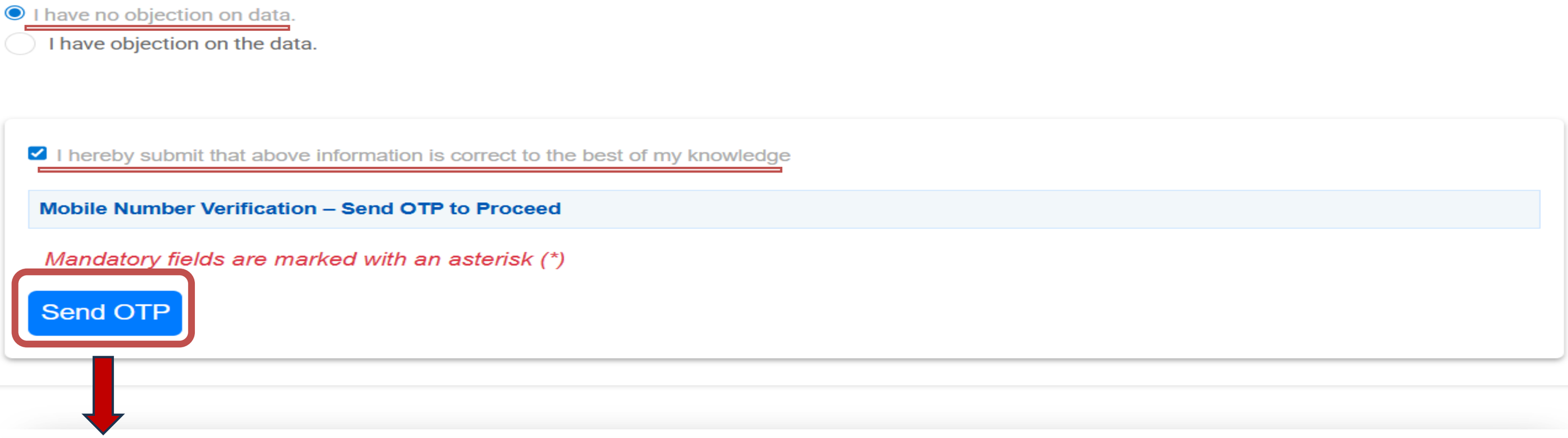
S.No	Employee	Score	Action
1	[redacted]	81.6438	View
2	[redacted]	71.2575	View
3	SU[redacted]AN	70.0000	View

Click on view to see score detail

Score Detail

S.No	Employee Name	Tenure	Present Place of Posting	Category
1	[redacted]	4-Years 3-Month 27-Days	Govt. College for Girls Sector 14, Gurugram (GCG Sec-14 Gurgaon)	Voluntary

S.No	Section B:(Max Points:80)	Factor Score
1	Age	51.2575
2	Gender	10
3	Special Category Female Employees	10
4	Spouses of Military/Paramilitary Personnel	0
5	Special Category Male Employees	0
6	Differently Abled Persons	0
7	Diseases of Debilitating Disorders	0
8	Differently abled or mentally challenged child/children	0
9	Couple Case	0
10	Disciplinary Proceedings Under major penalty	0
	Total Score	71.2575



If the employee has no objection on data then :

- Select the **"I have No Objection on data"** radio button and submit using **OTP**.
- *After this submission, the employee will not be able to raise any objection on self or others.*

I have no objection on data.

I have objection on the data.

Objection with self

Objection with Other Employee Data

If the employee has objection on self score:

- Select the **“I have Objection on data” → “ Objection with Self ”** radio button
- Select the relevant **checkbox(es)** (single or multiple).

S.No	Factors	Score	Select	Remarks
1	Age	35.1315	☐	
2	Gender	10	☐	
3	Special Category Female Employees	0	☐	
4	Spouses of Military/Paramilitary Personnel	0	☐	
5	Special Category Male Employees	0	☐	
6	Differently Abled Persons	0	☐	
7	Diseases of Debilitating Disorders	0	☐	
8	Differently abled or mentally challenged child/children	0	☐	
9	Couple Case	5	☐	
10	Disciplinary Proceedings Under major penalty	0	☐	
11	Tenure	6-Years 8-Month 28-Days (31-Oct-2025)	☐	
12	Leaves	CCL-0,EL-0,EOL-0	☐	
13	Category	Deemed	☐	

- Select the relevant **checkbox(es)** (single or multiple).
- Enter **remarks against each ticked checkbox(es) and click save remarks.**
- Submit using **OTP**.

Add Your Self Remarks

I have debilitating disorder as per annexure of MOTP

✕ Close | Save Remarks

				Remarks
4	Spouses of Military/Paramilitary Personnel	0	☐	
5	Special Category Male Employees	0	☐	
6	Differently Abled Persons	0	☐	
7	Diseases of Debilitating Disorders	0	☑	
8	Differently abled or mentally challenged child/children	0	☐	
9	Couple Case	5	☐	
10	Disciplinary Proceedings Under major penalty	0	☐	
11	Tenure	6-Years 8-Month 28-Days (31-Oct-2025)	☐	
12	Leaves	CCL-0,EL-0,EOL-0	☐	
13	Category	Deemed	☐	

3	Special Category Female Employees	0	☐	
4	Spouses of Military/Paramilitary Personnel	0	☐	
5	Special Category Male Employees	0	☐	
6	Differently Abled Persons	0	☐	
7	Diseases of Debilitating Disorders	0	☑	I have debilitating disorder as per anne
8	Differently abled or mentally challenged child/children	0	☐	
9	Couple Case	5	☐	
10	Disciplinary Proceedings Under major penalty	0	☐	
11	Tenure	6-Years 8-Month 28-Days (31-Oct-2025)	☐	
12	Leaves	CCL-0,EL-0,EOL-0	☐	
13	Category	Deemed	☐	

☑ I hereby submit that above information is correct to the best of my knowledge

Mobile Number Verification – Send OTP to Proceed

Mandatory fields are marked with an asterisk (*)

Send OTP

- Submit using **OTP**.

I have no objection on data.

I have objection on the data.

Objection with self

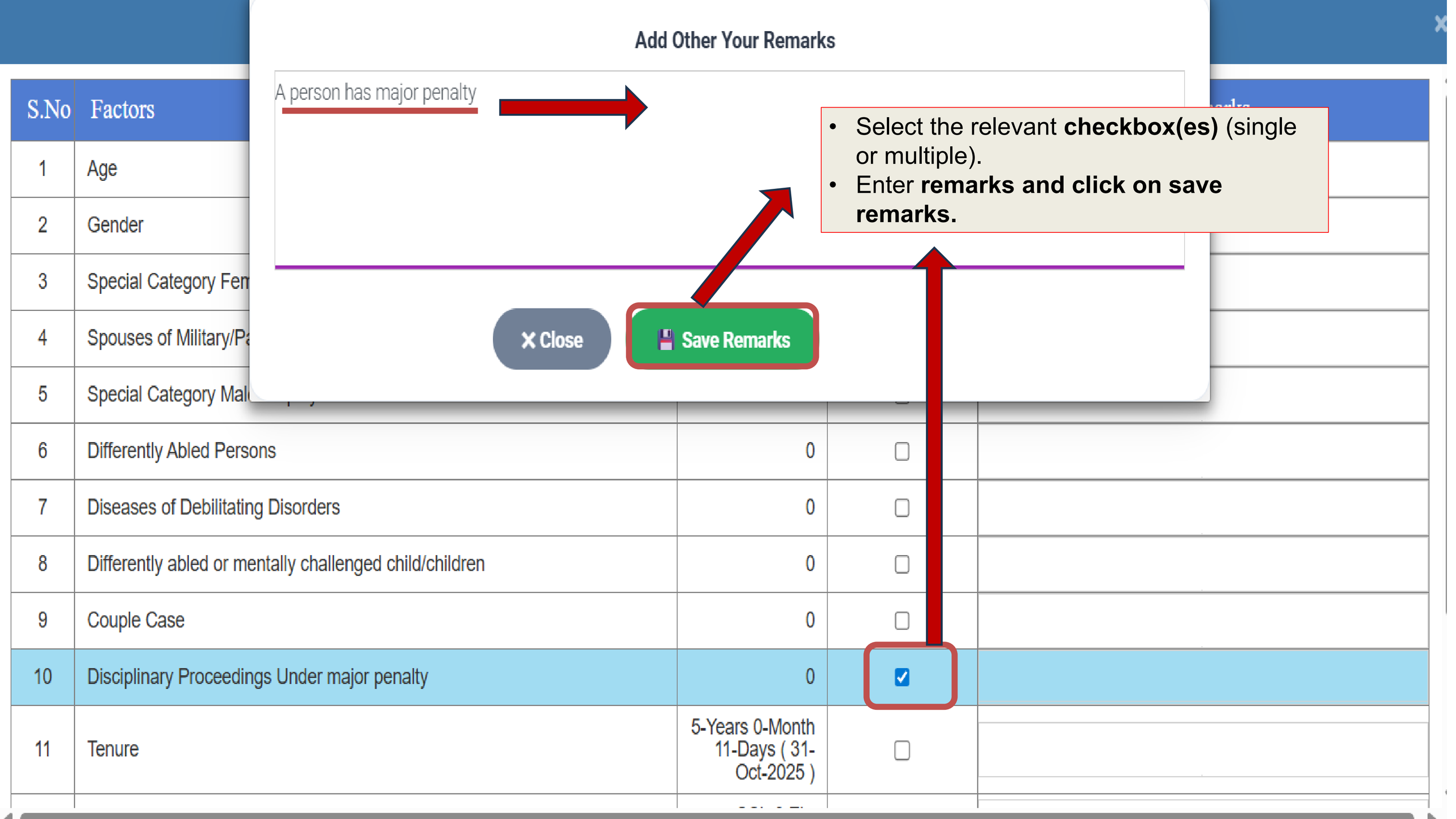
Objection with Other Employee Data

If the employee has objection on another employee's score:

- Select the **"I have Objection on data" → " Objection with other employee data "** radio button

S.No	Employee	Current Posting	Score	Tenure	Category	Action
1	[redacted]	I.G. GOVT. COLLEGE TOHANA (GC Tohana (IG))	32.8438	5-Years 0-Month 11-Days	Deemed	View
2	[redacted]	GC Bilaspur, Yamunanagar (GC BILASPUR (YAMUNA NAGAR))	34.4740	6-Years 9-Month 1-Days	Deemed	View
3	[redacted]	GCW Jind (GCW Jind (P.I.G.))	34.4767	6-Years 9-Month 1-Days	Deemed	View
4	[redacted]	GC PANCHKULA (GC Panchkula (Sector-1))	35.3096	4-Years 5-Month 13-Days	Voluntary	View
5	SI[redacted]IA	Principal R G G C W Bhiwani (GCW Bhiwani (RG))	35.3562	4-Years 3-Month 25-Days	Voluntary	View

Click on view to see score detail


Add Other Your Remarks
A person has major penalty
Close
Save Remarks
Select the relevant checkbox(es) (single or multiple).
Enter remarks and click on save remarks.
S.No
Factors
1 Age
2 Gender
3 Special Category Fem
4 Spouses of Military/Pa
5 Special Category Mal
6 Differently Abled Persons 0
7 Diseases of Debilitating Disorders 0
8 Differently abled or mentally challenged child/children 0
9 Couple Case 0
10 Disciplinary Proceedings Under major penalty 0
11 Tenure 5-Years 0-Month 11-Days (31-Oct-2025)

Score Detail

5	Special Category Male Employees	0	☐	
6	Differently Abled Persons	0	☐	
7	Diseases of Debilitating Disorders	0	☐	
8	Differently abled or mentally challenged child/children	0	☐	
9	Couple Case	0	☐	
10	Disciplinary Proceedings Under major penalty	0	☑	A person has major penalty
11	Tenure	5-Years 0-Month 11-Days (31-Oct-2025)	☐	
12	Leaves	CCL-0,EL-0,EOL-0	☐	
13	Category	Deemed	☐	

☑ I hereby submit that above information is correct to the best of my knowledge

Submit using **OTP**.

Send OTP

THANK YOU