2025-26

ADMINISTRATIVE_COMMITTEES

Principal

SHAHEED UDHAM SINGH



MATAK MAJRI-INDRI – 132041 DISTT. KARNAL (HR.)

(NAAC Accredited: Grade 'B' with NAAC score 2.47)

E-mail: susgemm@gmail.com www.susgcmatakmajri.com

Ref. No. SUSGCMM/ 1542

Dated . 33:.07:.2025

OFFICE-ORDER **ADMINISTRATIVE COMMITTEES, 2025-26**

For smooth and effective administration of the college affairs, following administrative committees are hereby constituted to execute plans & policies and to conduct various activities for the academic session 2025-26. The committees will be functional w.e.f. 24.07.2025 till further orders. The convenors/coordinators of the committees are directed to conduct a meeting of all the members of their committee within a week and chalk out their annual plan to devise necessary steps e.g. planning budget, inviting quotations, tenders, implementation of Govt. policies & to discuss the guidelines/orders etc. to be followed and obeyed by the members. All concerned may please note:

1. College Council (Quality Advisory Committee).

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|----------------------|---------------------|-------------|------------|
| 1. | Dr. Surender Singh | Associate Professor | Coordinator | , Joseph |
| 2. | Prof. Rajkumar | Professor | Member | or he laws |
| 3. | Prof. Anil Kumari | Professor | Member | Mult |
| 4. | Prof. Ranbir Singh | Professor | Member | 01 |
| 5. | Dr. Meera | Associate Professor | Member | Tokishing |
| 6. | Dr. Shalini Aggarwal | Associate Professor | Member | Suali |
| 7. | Dr. Deepa | Associate Professor | Member | Vale. |

2. Internal Quality Assurance Cell (statutory & regulatory body responsible for AQAR/ AISHE/ NIRF/ PRAYAAS/NEP/IDP implementation & overall college development)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|---------------------------|--------------------------|---------------------|------------|
| 1. | Prof. Mahender Singh Bagi | Principal | Chairperson | WWO |
| 2. | Dr. Surender Singh | Associate Professor | Coordinator | N. B. A. |
| 3. | Prof. Rajkumar | Professor | Faculty Member | 200 |
| 4. | Prof. Ranbir Singh | Professor | Faculty Member | Ofm |
| 5. | Dr. Deepa | Associate Professor | Member Secretary | Ware. |
| 6. | Dr. Sonia Rani | Assistant Professor | Faculty Member | of an |
| 7. | Mrs. Pooja | Assistant Professor • | Faculty Member | (2W)2 |
| 8. * | Dr. Gulab Singh | Assistant Professor | Faculty Member | |
| 9. | Dr. S.B. Bhardwaj | Assistant Professor | Faculty Member | 1 Bevan |
| 10. | Mr. Naresh | Assistant Professor | Faculty Member (| Mord |
| 11. | Prof. Rishi Pal Chauhan | Professor | External Member | The te |
| 12. | Mr. Sanjay Kumar | Industrialist | External Member | - |
| 3. | Mr. Jang Singh | Community Representative | External Member | - |
| 4. | Mr. Sandeep Kumar | Alumni Representative | External Member | 1. |
| 5. | Mr. Praveen Kumar | Dy. Supdt. | Non-teaching Member | P |
| 6. | Mr. Lovish | Student, B.Sc. II | Student Member | |

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3. Public Information Office (S.P.I.O. & A.S.P.I.O.)

| Sr. No. | . Name | Designation | Remarks | Signatures |
|---------|-------------------|-------------|------------|------------|
| 1. | Prof. Raj Kumar | Professor | S.P.I.O. | ed: |
| 2. | Mr. Praveen Kumar | Dy. Supdt. | A.S.P.I.O. | a. |

4. Tutorial Board/ Students' Mentoring Board

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|----------------------|---------------------|----------|------------|
| 1. | Dr. Surender Singh | Associate Professor | Convenor | 1.202 |
| 2. | Prof. Anil Kumari | Professor | Member | mell |
| 3. | Dr. Shalini Aggarwal | Associate Professor | Member | shall |
| 4. | Dr. Ramesh Kumar | Assistant Professor | Member | One |
| 5. | Dr. S.B. Bhardwaj | Assistant Professor | Member | J Blands |

5. Proctorial Board

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|----------------------|---------------------|----------|------------|
| 1. | Dr. Surender Singh | Associate Professor | Convenor | 2. ding |
| 2. | Prof. Rájkumar | Professor | Member | Rede |
| 3. | Prof. Anil Kumari | Professor | Member | Quelle |
| 4. | Prof. Ranbir Singh | Professor | Member | Shahi |
| 5. | Dr. Shalini Aggarwal | Associate Professor | Member | @/2h |

6. College Bursar

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|----------------|---------------------|---------|------------|
| 1. | Mr. Sumit Goel | Assistant Professor | Bursar | Swit Gul |

7. Staff-Secretary (responsible for Principal-staff liaison, Staffroom Management & Staff

| Con | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|-----------------|------------|
| Sr. No. | | | Ct. CC.C. | (8) |
| 1. | Dr. Ramesh Kumar | Assistant Professor | Staff Secretary | MM |

8. Stage Secretary Panel

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-----------------|---------------------|----------|------------|
| 1. | Dr. Deepa | Associate Professor | Convenor | Sec. |
| 2. | Mrs. Dimple | Assistant Professor | Member | (1) mls |
| 3. | Dr. Gulab Singh | Assistant Professor | Member | Ne |

9. Social Secretary

| Cr No | Name | Designation | Remarks | Signatures |
|---------|----------------|---------------------|------------------|------------|
| Sr. No. | Mr. Sumit Goel | Assistant Professor | Social Secretary | Swit (1) |
| | MI. Suimt Goer | | | |

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10. IT Cell (Biometric attendance record/Website management/ Edu-sat/ Smart classroom/HRMS Portal/ MIS Prtal/ ERP Portal/ IDP Portal etc.)

| Sr. No. | Name | Designation - | Remarks | Cianatana |
|---------|-------------------|-------------------------|---------------------|------------|
| 1. | Dr. Deepa | Associate Professor | | Signatures |
| 2. | Dr. Rajni | | Convenor | 200 |
| 3. | Dr. Gulab Singh | Assistant Professor | Member | |
| 4. | Dr. Suresh Kumar | Assistant Professor | Member | 6 |
| 5. | | Assistant Professor | Member | Simon |
| | Dr. S.B. Bhardwaj | Assistant Professor | Member | Nove |
| 6. | Mr. Naresh | Assistant Professor | Member | Cul 1 |
| 7. | Mrs. Swati Goel | Assistant Professor | Member | Swall. |
| 8. | Mrs. Rachna | Computer Instructor | Technical Associate | |
| 9. | Mrs. Alka | Computer Instructor | Technical Associate | Rachard |
| 10. | Mrs. Sonia Preis | Language Lab Instructor | | Allen |
| 11. | Mr. Ankur | Lab Attendant | | Braud |
| | IVII. Alikul | Lab Attendant | Technical Associate | Rus |

11. Internal Complaints Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-----------------------|---------------------|---------------------|------------|
| 1. | Prof. Anil Kumari | Professor | Convenor | Mul |
| 2. | Prof. Ranbir Singh | Singh Professor | Faculty Member | (3)2: |
| 3. | Dr. Deepa | Associate Professor | Faculty Member | Jak. |
| 4. | Mrs. Anita | Assistant Professor | Faculty Member | 4., |
| 5. | Prof. Punam Devi Bagi | Professor | External Member | - IV |
| 6. | Dr. Bir Inder Kaur | Associate Professor | External Member | |
| 7. | Ms. Neeru Devi | Chairperson, NIFAA | External Member | |
| 8. | Mr. Praveen Kumar | Dy. Supdt. | Non-teaching Member | P/ |
| 9. | Mrs. Himani | Clerk | Non-teaching Member | |
| 10. | Ms. Tanisha | Student, M.Com. (F) | Student Member | |
| 11. | Mr. Lovish | Student, B.Sc. (II) | Student Member | |
| 12. | Ms. Kanishka | Student, B.A. (II) | Student Member | |

12. Attendance Regulatory Committee (responsible for absentee slips/fine collection/fee concession/ SAF/ RKF/ RCF)

| Sr. No. | Name . | Designation | Remarks | Signatures |
|---------|------------------|-----------------------|----------|-------------|
| 1. | Mrs. Vibha Goyal | Assistant Professor | Convenor | Nima. |
| 2. | Mr. Pradeep Vats | . Assistant Professor | Member | (53/2 myals |
| 3. | Mrs. Pooja | Assistant Professor | Member | (DN2 |
| 4. | Mrs. Reena Saini | Assistant Professor | Member | Dane, |

13. HKRN/Outsourcing/ Apprentice Engagement Committee

| Sr. No. | Name . | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Prof. Rajkumar | Professor | Convenor | E |
| 2. | Dr. Meera | Associate Professor | Member | Der |
| 3. | Dr. Ramesh Kumar | Assistant Professor | Member | 20 10 |
| 4. | Mrs. Swati Goel | Assistant Professor | Member | J. Fall |
| 5. | Mr. Praveen Kumar | Dy. Supdt. | Member | a . |

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14. Alumni Coordination Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|------------|
| 1. | Prof. Anil Kumari | Professor | Convenor | waruk |
| 2. | Dr. Meera | Associate Professor | Member | Modra |
| 3. | Dr. Recta Bajaj | Associate Professor | Member | Sele |
| 4. | Mrs. Dimple | Assistant Professor | Member | Wines |
| 5. | Mrs. Minakshi Devi | Assistant Professor | Member | (alung |
| 6. | Dr. Gulab Singh | Assistant Professor | Member | (35) |
| 7. | Dr. Mamta Rani, | Assistant Professor | Member | Hor |
| 8. | Dr. Savita Rani | Assistant Professor | Member | Onlo- |

15. Time-Table & Workload Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|-------------|
| 1. | Mr. Sumit Goel | Assistant Professor | Convenor | - Swit find |
| 2. | Dr. Suresh Kumar | Assistant Professor | Member | Sands |
| 3. | Dr. Mamta Rani | Assistant Professor | Member | # 22 |
| 4. | Mr. Naresh | Assistant Professor | Member | Thom |
| 5. | Dr. Suman Devi | Extension Lecturer | Member | Su |

16. National Cadet Corps

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|-------------|-----------------------|------------|
| 1. • | Prof. Ranbir Singh | Professor | Associate NCC Officer | Sky |

17. National Service Scheme (Adventure Club/Hobby Club/Social Service Club)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------------------|---------------------|--------------------|------------|
| 1. | Mrs. Dimple till 30.09.25 | Assistant Professor | Incharge, Unit-I | Muy |
| | Mrs. Reena Saini w.e.f.1.10.25 | | 97 ⁸ 1. | Bur |
| 2. | Dr. Bal Rishi 31.08.25 | Assistant Professor | Incharge, Unit-III | 862 |
| | Dr. Gulab Singh 01.09.2025 | | | and |
| 3. | Mr. Kuldeep Singh | Assistant Professor | Incharge, Unit-II | Howler |

18. Social Outreach Committee (Red Cross/Red Ribbon Club/ Blood Donation/ Road Safety Awareness etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|----------------------|---------------------|------------|-------------|
| 1. | Prof. Ranbir Singh | Professor | Convenor | (DK) |
| 2. | Dr. Meera | Associate Professor | Member | Dashpe |
| 3. | Dr. Shalini Aggarwal | Associate Professor | Member | Av. |
| 4. | Dr. Reeta Bajaj | Associate Professor | Member | (teve |
| 5. | Mr. Pradeep Vats | Assistant Professor | . Member (| उर्देशकारम् |
| 6. , | Dr. Mamta Rani | Assistant Professor | Member | A 12 |
| 7. | Mrs. Swati Goel | Assistant Professor | Member | dread |

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19. Transportation Facility Management Committee (Bus Pass, rental vehicle arrangements etc.)

| Sr. No. | • Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Mr. Naveen Kumar | Assistant Professor | Convenor | - 53- |
| 2. | Dr. Bal Rishi | Assistant Professor | Member | EA |
| 3. | Mr. Sandeep Kumar | Assistant Professor | Member | Bradiso |

20. Physical Infrastructure Maintenance & Development Committee (PWD(B&R) works, Building Fund, Dilapidation Fund etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|--------------|
| 1. | Dr. Ramesh Kumar | Assistant Professor | Convenor | (h.) |
| 2. | Mr. Pradeep Vats | Assistant Professor | Member | Gstymo |
| 3. | Mrs. Dimple | Assistant Professor | Member | Wills |
| 4. | Dr. Savita Rani | Assistant Professor | Member | asta |
| 5. | Mrs. Vandana Saini | Assistant Professor | Member | Vandara Sain |

21. Cleanlines Sanitation & Beautification Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|-----------------------|----------|------------|
| 1. | Dr. Geeta Devi | Assistant Professor . | Convenor | 42212 |
| 2. | Mr. Kuldeep Kumar | Assistant Professor | Member | July |
| 4 | Dr. Bohati Devi | Extension Lecturer | Member | Bun |
| 4 | Dr. Suman Devi | Extension Lecturer | Member | 5 |
| 3. | Ms. Reema Sen | m And for . | Member | |

22. College Canteen & Parking Supervision Committee

| Sr. No. | Name | Designation | Remarks ' | Signatures |
|---------|-----------------|---------------------|----------------------------|------------|
| 1. | Dr. Bal Rishi | Assistant Professor | Convenor | BM |
| 2. | Dr. Gulab Singh | Assistant Professor | Member | |
| 3. | Dr. Sonia Rani | Assistant Professor | Member | Son |
| 4. | Dr. Geeta Devi | Assistant Professor | Member | 402/7 |

23. Legal Affairs & Legal Literacy Cell (Court Cases, Legal Awareness, Human Rights Awareness etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|------------|
| 1. | Mr. Naveen Kumar | Assistant Professor | Convenor | Co |
| 2. | Dr. Suresh Kumar | Assistant Professor | Member | Lower |
| 3. | Dr. Geeta Devi | Assistant Professor | Member | Veril |

24. College Vigilance (Anti-ragging/Student Grievance/Discipline Committee)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Prof. Rajkumar | Professor | Convenor | Side |
| 2. | Dr. Nirmala Devi | Assistant Professor | Member | No. |
| 3. | Dr. Bai Rishi | Assistant Professor | Member | RM |
| 4. | Dr. Sonia Rani | Assistant Professor | Member | Cran |
| 5. | Mr. Sandeep Kumar | Assistant Professor | Member | Ed a dive |
| 6. | Mr. Kuldeep Kumar | Assistant Professor | Member | 1/11/11/11 |

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25. Cultural Activities Club (Performing Arts-Drama/Music/Dance; Literary Activities-Debate/Declamation/Poetry; Fine Arts- Painting/Poster-Making etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-----------------|---------------------|----------|------------|
| 1. | Dr. Meera | Associate Professor | Convenor | Meshor |
| 2. | Dr. Reeta Bajaj | Associate Professor | Member | Leve |
| 3. | Dr. Bharti | Assistant Professor | Member | Bharto |
| 4. | Dr. Manju Rani | Assistant Professor | Member | Marie |
| 5 | Dr. Sonia Rani | Assistant Professor | Member | Con |
| 6. | Dr. Gulab Singh | Assistant Professor | Member | 180 |

26. Anti-Drug/ Anti-Tobacco/ Anti-Liquor Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|------------|
| 1. | Mrs. Pooja | Assistant Professor | Convenor | (Pups |
| 2. | Dr. Laxmi Biban | Assistant Professor | Member | Laxme |
| 3. | Dr. Harish Kumar | Assistant Professor | Member | framis |
| 4. | Dr. Bal Rishi | Assistant Professor | Member | TSM_ |

27. Student Support Cell (Physical & Mental health support to students, Counselling, First-Aid, Dispensary)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|------------|
| 1. | Dr. Ramesh Kumar | Assistant Professor | Convenor | (0) . 1 |
| 2. | Mrs. Vibha Goyal | Assistant Professor | Member | JENDA. |
| 3. | Dr. Rajni | Assistant Professor | Member | DX. |
| 4. | Dr. Nirmala Devi | Assistant Professor | Member | No |
| 5. | Mrs. Manju Saini | Assistant Professor | Member | re aini |
| 6. | Dr. Harish Kumar | Assistant Professor | Member | Hannin |
| 7. | Mrs. Rajni Devi | Assistant Professor | Member | |
| 8. | Dr. Bal Rishi | Assistant Professor | Member | RMS |
| 9. | Dr. Sonia Rani | Assistant Professor | Member | Con |
| 10. | Mrs. Reena Saini | Assistant Professor | Meraber | Duner. |

28. Jal Shakri Abhiyaan (Water arrangements in the college- RO & Water Cooler Maintenance etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|------------|--------------|
| 1. | Mrs. Vandana Saini | Assistant Professor | Convenor \ | La dana Lain |
| 2. | Mr. Kuldeep Kumar | Assistant Professor | Member | Kubbert |
| 3. | Mrs. Reena Saini | Assistant Professor | Member | Rus |
| 4. | Dr. Bohati Devi | Extension Lecturer | Member | D WY |

29. Stage Decoration Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|------------|
| 1. | Mrs. Rajni Devi | Assistant Professor | Convenor | 1 1 |
| 2. | Mrs. Swati Goel | Assistant Professor | Member | Swart |
| 3. | Mr. Sandeep Kumar | Assistant Professor | Member | |
| 4. | Mrs. Reena Saini . | Assistant Professor | Member | Starg |
| 5. | Dr. Boliati Devi | Extension Lecturer | Member | 2 |



30. Earn While You Learn Scheme Implementation Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|------------|
| • | Mrs. Anita | Assistant Professor | Convenor | Pen |
| | Mrs. Vibha Goyal | Assistant Professor | Member | vinter |
| • | Dr. Rajni | Assistant Professor | Member | 200 |
| | Dr. Harish Kumar | Assistant Professor | Member | Henry |
| 5. | Mr. Rajkumar | Assistant Professor | Member | RA |

31. Electricity/CCTV Surveillance/ Power Back-up Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|-------------|
| 1. | Dr. S. B. Bhardwaj | Assistant Professor | Convenor | 4 Mary |
| 2. | Mrs. Vandana Saini | Assistant Professor | Member | Vadava lain |
| 3. | Mr. Kuldeep Kumar | Assistant Professor | Member | July |
| 4. | Dr. Suman Devi | Extension Lecturer | Member | |

32. Educational Tours, Trips & Excursions (Boys & Girls)

| Sr. No. | Name | Designation . | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Mrs. Anita | Assistant Professor | Convenor | a Par |
| 2. | Dr. Ramesh Kumar | Assistant Professor | Member | Man- |
| 3. | Mrs. Dimple | Assistant Professor | Member | Wind |
| 4. | Dr. Minakshi Devi | Assistant Professor | Member | astury |
| 5. | Mr. Naveen Kumar | Assistant Professor | Member | 200 |
| 6. | Mr. Naresh | Assistant Professor | Member | conen |
| 7. | Mr. Sandeep Kumar | Assistant Professor | Member | Stadual |

33. Constitutional Rights Awareness Club/Voters Awareness Club

| Sr. No. | . Name | Designation | Remarks | Signatures |
|---------|----------------------|---------------------|----------|--------------|
| 1. , | Dr. Shalini Aggarwal | Associate Professor | Convenor | shalis |
| 2. | Mr. Pradeep Vats | Assistant Professor | Member | (35 somally |
| 3. | Dr. Bharti | Assistant Professor | Member | Bhaster |
| 4. | Dr. Manju Rani | Assistant Professor | Member | Maux |

34. Committee for Extension Lecturers' related modalities & formalities

| Sr. No. | Name . | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Dr. Reeta Bajaj | Associate Professor | Convenor | and . |
| 2. | Mrs. Anita | Assistant Professor | Member | 13 |
| 3. | Mrs. Vibha Goyal | Assistant Professor | Member | line |
| 4. | Mr. Pardeep Kumar | Assistant Professor | Member | rice |
| 5. | Mr. Praveen Kumar | Dy. Supdt | Member | P |

35. Equal Opportunity Cell (Committee for Divyangjan)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Dr. Bhartí | Assistant Professor | Convenor | Bhaili |
| 2. | Mr. Pardeep Kumar | Assistant Professor | Member | - Lees |
| 3. | Dr. Minakshi Devi | Assistant Professor | Member | asaluna |
| 4. | Dr. Geeta Devi | Assistant Professor | Member | yest to |



36. Editorial Board (College Magazine/Annual Report & other college publications)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|------------------|------------|
| 1. | Dr. Surender Singh | Associate Professor | Chief Editor | Signatures |
| 2. | Dr. Ramesh Kumar | Assistant Professor | Editor, Hindi | |
| 3. | Mrs. Pooja | Assistant Professor | Editor, Commerce | July 1 |
| 4. | Mrs. Manju Saini | Assistant Professor | Editor, Sanskrit | Main |
| 5. | Dr. S. B. Bhardwaj | Assistant Professor | Editor, Science | 43pman |
| 6. | Dr. Savita Rani | Assistant Professor | Editor, English | Cools |
| 7. | Mrs. Vandana Saini | Assistant Professor | Editor, Misc. | Vadara & |

37. University Works Committee (responsible for affiliations/ online exam forms/

university awards upload/ backlog/ MOI/ LOR support to students)

| Sr. No. | . Name | Designation | Remarks | Signatures |
|---------|-------------------|----------------------|----------|------------|
| 1. | Dr. S.B. Bhardwaj | Assistant Professor | Convenor | 4 Burg |
| 2. | Mr. Naresh | Assistant Professor | Member | Maria |
| 3. | Mrs. Swati Goel | Assistant Professor | Member | Thous |
| 4. | Dr. Bohati Devi | . Extension Lecturer | Member | ans |
| 5. | Dr. Suman Devi | Extension Lecturer | Member | 21- |

38. Financial Management Committee (responsible for Income-Tax/ Form-16/ T.A., D.A,

honorarium, remuneration bill clearance etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Dr. Manju Rani | Assistant Professor | Convenor | Mount |
| 2. | Mrs. Pooja | Assistant Professor | Member | (BW)> |
| 3. | Mr. Pardeep Kumar | Assistant Professor | Member | - seen |

39. Library Management, Maintenance & Development Committee

| Sr. No. | - Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|-------------|
| 1. | Mr. Pardeep Kumar | Assistant Professor | Convenor | Clarrecel a |
| 2. | Dr. Minakshi Devi | Assistant Professor | Member | ahrunda |
| 3. | Mr. Naveen Kumar | Assistant Professor | Member | e du de |

40. Minority Cell (responsible for all correspondence & scholarships etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|------------|
| 1. | Dr. Surender Singh | Associate Professor | Convenor | (King |
| 2. | Prof. Rajkumar | Professor | Member | gedi: |
| 3. | Mrs. Vibha Goyal | Assistant Professor | Member | VIMA |
| 4. | Mr. Yamin Khan | Assistant | Member | C FO |

41. Purchase Committee (GEM order management)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|------------|
| 1. | Dr. Galab Singh, | Assistant Professor | Convenor | |
| 2. | Dr. Mamta Rani | Assistant Professor | Member | 132 |
| 3. | Mr. Naresh | Assistant Professor | Member | Man |

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42. Important Day Celebration Committee

| | N. | | | |
|-------------------|--------------------|--|----------|----------------|
| Sr. No. | Name | Designation | Remarks | Signatures |
| 1. | Mr. Pradeep Vats | Assistant Professor | Convenor | उडिए भारतीय |
| 2. | Dr. Bharti | Assistant Professor | Member | 3317811614 |
| 3. | Dr. Bal Rishi | Assistant Professor | | Bharto |
| The second second | Dr. Mamta Rani | DESCRIPTION OF THE PROPERTY OF | Member | EM |
| 4. | | Assistant Professor | Member | H-72 |
| 5. | Dr. Savita Rani | Assistant Professor | Member | Girla |
| 6. | Mrs. Vandana Saini | Assistant Professor | Member | |
| 7. | Mr. Sandeep Kumar | Assistant Professor | Member | - Vandara Sain |

43. SC/ST Cell (responsible for all correspondence & scholarships etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|-----------------------|----------|--|
| 1. | Dr. Nirmala Devi | - Assistant Professor | Convenor | Signatures |
| 2. | Dr. Bal Rishi | Assistant Professor | Member | The state of the s |
| 3. | Mr. Rajkumar | Assistant Professor | Member | RA |

44. BC/OBC Cell (responsible for all correspondence & scholarships etc.)

| | | or an corresponden | ce of sential | ships etc.) |
|---------|--------------------|---------------------|---------------|--------------|
| Sr. No. | Name | Designation | Remarks | Signatures |
| 1. | Mrs. Manju Saini | Assistant Professor | Convenor | Paint |
| 2. | Dr. Savita Rani | Assistant Professor | Member | Binta |
| 3. | Mrs. Vandana Saini | Assistant Professor | Member | Vandas Saini |
| N. | Dr. ZIMM WM DENI | Exercision (cot | WW 0 44 (| varday saim |

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|------------|------------|
| 1. | Dr. Minakshi Devi | Assistant Professor | · Convenor | Malina |
| 2. | Mrs. Swati Goel | Assistant Professor | Member | week . |
| 3. | Mrs. Reena Saini | Assistant Professor | Member | Tours |
| 4. | Dr. Suman Devi | Extension Lecturer | Member | 2 |

46. Examination Cell (responsible for house-exams, result records, internal assessment, assignments, AEC/SEC/VAC/MDC exams etc.)

| Sr. No. | Name . | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|------------|
| 1. | Dr. Manju Rani | Assistant Professor | Convenor | Mark |
| 2. | Mrs. Pooja | Assistant Professor | Member | (RIV) |
| 3. | Dr. S. B. Bhardwaj | Assistant Professor | Member | Deman |
| 4. | Mr. Naresh | Assistant Professor | Member | colom |
| 5. | Dr. Bohati Devi | Extension Lecturer | Member | Bohan |

47. Office Expenses Committee (O.E. grant utilization/ stationary management & distribution etc.)

| Sr. No. | Name | Designation | Bemarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Dr. Sonia Rani | Assistant Professor | Convenor | Sam |
| 2. | Dr. Suresh Kumar | Assistant Professor | Member | Lord |
| 3. | Mr. Kuldeep Kumar | Assistant Professor | . Member | Leblas |
| 4. , | Mrs. Himani | Clerk | Member | |

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48. Driving License & Passport Assistance Committee

| Sr. No. | Name | Designation | Remarks | A Signature |
|---------|------------------|---------------------|----------|---|
| 1. | Mr. Pradeep Vats | Assistant Professor | Convenor | (37 3 may |
| 2. | Dr. Bharti | Assistant Professor | Member | Bharte |
| 3. | Dr. Nirmala Devi | Assistant Professor | Member | SUL |
| 4. | Dr. Laxmi Biban | Assistant Professor | Member | 1 |
| 5. | Mrs. Swati Goel | Assistant Professor | Member | Larne, |

49. Student Progression Cell (Placements, Internships, Entrepreneurship, Career Counselling, MOU's, Progression to higher studies etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|---------------------|----------|--------------|
| 1. | Mrs. Pooja | Assistant Professor | Convenor | QW2 |
| 2. | Dr. Harish Kumar | Assistant Professor | • Member | tamin |
| 4. | Mrs. Vandana Saini | Assistant Professor | Member | Vardara Rain |
| 5. | Dr. Suman Devi | Extension Lecturer | Member | Sum |
| 6. | Dr Savita Kom | DR. 9.601 | Memsic | CATO |

50. Public Relations Committee (Photography, Press report writing, social networking,

publicity, media management etc.)

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|--------------------|-----------------------|----------|--------------|
| 1. | Dr. Savita Rani | Assistant Professor | Convenor | Sino |
| 2. | Mrs. Vandana Saini | Assistant Professor | Member | Vandare Sain |
| 3. | Mr. Sandeep Kumar | Assistant Professor . | Member | The dwood |
| 4. | Dr. Bohati Devi | Extension Lecturer | Member | Borry |
| 5. | Dr. Suman Devi | Extension Lecturer | Member | DIA T |

51. Printing Works Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|---------------|
| 1. | Mr. Pradeep Vats | Assistant Professor | Convenor | (म्हानुभारतीय |
| 2. | Dr. Bharti | Assistant Professor | Member | Bharti |
| 3. | Mr. Pardeep Kumar | Assistant Professor | Member | + Reer |
| 4. | Dr. Minakshi Devi | Assistant Professor | Member | The blown |

52. Prize Distribution Committee

| Sr. No. | Name | Designation | Remarks | (Fignatures |
|---------|------------------|---------------------|----------|-------------|
| 1. | Dr. Nirmala Devi | Assistant Professor | Convenor | No. |
| 2. | Mrs. Rajni Devi | Assistant Professor | Member | |
| 3. | Mr. Rajkumar | Assistant Professor | Member | RY |

53. Physical Purchase Verification Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|----------------------|---------------------|----------|------------|
| 1. | Dr. Shalini Aggarwal | Assistant Professor | Convenor | Shalus |
| 2. | Mr. Pradeep Vats | Assistant Professor | Member | Thaly |
| 3. | Mrs. Vibha Goyal | Assistant Professor | Member | NINGH |
| 4. | Dr. Manju Rani | Assistant Professor | Member | None |
| 5. | Mr. Pardeep Kumar | Assistant Professor | Member | toweres |

Principal
S.U.S. Govt. College
Matak Majri-Indri (Karnal)



54. UGC-AICTE-RUSA Cell

| Sr. Ng. | Name | Designation | Dominates 1 | g: |
|---------|--------------------|-----------------------|-------------|------------|
| 1. | Dr. Deepa | | Remarks | Signatures |
| | Mrs. Anita | - Associate Professor | Convenor | See. |
| 2. | | Assistant Professor | Member | pr |
| 3. | Dr. Manju Rani | Assistant Professor | Member | |
| 4. | Dr. Gulab Singh | | | Moure |
| | | Assistant Professor | Member | CAN |
| 5. | Dr. S. B. Bhardwaj | Assistant Professor | Member | Hewan |

55. Research Promotion Cell/ IPR Cell/Institutional Innovation Council/ Proposal writing

| Sr. No. | Name | | Timovation Council | rroposal writing |
|---------|------------------|---------------------|--------------------|------------------|
| 1 | | Designation | Remarks | Signatures |
| | Prof. M.S. Bagi | Principal | Chairman | Muh |
| 2. | Dr. Deepa | Associate Professor | President/Convenor | Oce of |
| 3. | Dr. Rajni | Assistant Professor | Member | |
| 4. | Dr. Bal Rishi | Assistant Professor | Member | To the |
| 5. | Dr. Suresh Kumar | Assistant Professor | Member | |
| 6. | Dr. Savita Rani | Assistant Professor | | Spren |
| | The savita Rain | Assistant Professor | Member | 15110- |

56. Women Development & Empowerment / Gender Sensitization Cell

| D- NT- | To mone, dender bensitization cen | | | | |
|---------|-----------------------------------|---------------------|----------|------------|--|
| Sr. No. | Name | Designation | Remarks | Signatures | |
| 1. | Dr. Mamta Rani | Assistant Professor | Convenor | A 35/ | |
| 2. | Mrs. Swati Goel | Assistant Professor | • Member | loust | |
| 3. • | Mr. Kuldeep Kumar | Assistant Professor | Member | Limbers | |
| 4. | Mrs. Reena Saini | Assistant Professor | Member | Frens - | |

57. Human Values & Professional Ethics Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Dr. Deepa | Associate Professor | Convenor | are. |
| 2. | Mrs. Anita | Assistant Professor | Member | Tel . |
| 3. | Mrs. Manju Saini | Assistant Professor | Member | Revini |
| 4. | Dr. Harish Kumar | Assistant Professor | Member | ternin a |
| 5. | Dr. Minakshi Devi | Assistant Professor | Member | Malundo |
| 6. | Mrs. Rajni Devi | Assistant Professor | Member | a d |
| 7. | Dr. Sonia Rani | Assistant Professor | Member | Lan |
| 8. | Dr. Suresh Kumar | Assistant Professor | Member | Somb |
| 9. | Dr. Geeta Devi | Assistant Professor | Member | 1,5 |

58. Tent, Shamiana, Mike, Sound System & Seating Arrangement Committee

| Sr. No. | . Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Dr. Harish Kumar | Assistant Professor | Convenor | flernn' |
| 2. | Dr. Bal Rishi | Assistant Professor | Member | TEAL |
| 3. | Dr. Sonia Rani | Assistant Professor | Member | gon |
| 4. | Mr. Sandeep Kumar | Assistant Professor | Member | Edadwa |

59. Hospitality Committee (High Tea, snacks/refreshment, lunch etc.)

| Name | Donignation | APPROXIMATE THE PROPERTY OF TH | Walter schooling congressment or accommon to | |
|---|--|--|---|--|
| Dr. Raini | | Remarks | Signatures | |
| | Assistant Professor | Convenor | | |
| Mrs. Manju Saini | Assistant Professor | | bah. | |
| Mrs. Raini Devi | Marie and Autority of the Control of | | win- | |
| CONTRACTOR OF THE PARTY OF THE | The second of th | Member | | |
| Mrs. Reena Sami | Assistant Professor | Member | Dure | |
| | Name Dr. Rajni Mrs. Manju Saini Mrs. Rajni Devi Mrs. Reena Saini | Dr. Rajni Assistant Professor Mrs. Manju Saini Assistant Professor Mrs. Rajni Devi Assistant Professor | Dr. Rajni Assistant Professor Convenor Mrs. Manju Saini Assistant Professor Member Mrs. Rajni Devi Assistant Professor Member | |

60. Green Initiatives Board cum Eco-club (campus plantation, green audit

| Sr. No. | Name | D : | s prantation, gree | en audit etc.) |
|-------------|------------------|---------------------|--------------------|----------------|
| | | Designation | Remarks | Signatures |
| 1. | Dr. Suresh Kumar | Assistant Professor | Convenor | |
| 2. | Mr. Rajkumar | Assistant Professor | Member | SMOO |
| 3 | Dr. Geeta Devi | | ivicilibei | (1)(2) |
| | Dr. Goda Devi | Assistant Professor | Member | 463740 |

61. Sports Activities Promotion Committee (Apart from Sports Board)

| O 17. | | built from Sports Board) | | | |
|---------|-------------------|--------------------------|----------|-------------|--|
| Sr. No. | Name | Designation | Remarks | A Ciamatuma | |
| 1. | Mrs. Dimple | Assistant Professor | Convenor | Signatures | |
| 2. | Mr. Kuldeep Kumar | Assistant Professor | Member | www) | |
| 3. | Dr. Bohati Devi | Extension Lecturer | | - Funcion | |
| | | - Extension Lecturer | Member | | |

62. Yoga Promotion Club

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|------------|------------|
| 1. | Mr. Pradeep Vats | Assistant Professor | · Convenor | Tothomas |
| 2. | Mrs. Dimple | Assistant Professor | Member | July |
| 3. | Dr. Suresh Kumar | Assistant Professor | Member | 1000 |
| 4. | Mr. Rajkumar | Assistant Professor | Member | 00 |
| 5. | Dr. Mamta Rani | Assistant Professor | Member | |

63. Disaster Management Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Mr. Sandeep Kumar | Assistant Professor | Convenor | Stadue |
| 2. | Mr. Kuldeep Kumar | Assistant Professor | Member | - Levelyn |
| 3. | Dr. Suman Devi | Extension Lecturer | . Member | A |

64. Auction/Write-off Committee

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|------------------|---------------------|----------|------------|
| 1. | Mr. Naresh | Assistant Professor | Convenor | Man |
| 2. | Mrs. Swati Goel | Assistant Professor | Member | Chile / |
| 3. | Dr. Geeta Devi | Assistant Professor | Member | 40712 |
| 4. | Dr. Suman Devi . | Extension Lecturer | Member | No. |

65. Property Record

| Sr. No. | Name | Designation | Remarks | Signatures |
|---------|-------------------|---------------------|----------|------------|
| 1. | Mr. Rajkumar | Assistant Professor | Convenor | KI |
| 2. | Mr. Naresh | Assistant Professor | Member | Mora |
| 3. | Mr. Sandeep Kumar | Assistant Professor | Member | El adwa |
| 4. | Mr. Kuldeep Kumar | Assistant Professor | Member | Jublar |



46 IT equipment Service, Repair & Management

| Name . | Designation | Remarks | Signatures |
|-----------------|---------------------|---------------------|------------|
| Mrs. Swati Goel | Assistant Professor | Convenor | |
| Dr. Bohati Devi | Extension Lecturer | Member | O and |
| Dr. Suman Devi | Extension Lecturer | Member | 1 |
| Mr. Ankur | Lab Attendant | Technical Associate | Rye |

NOTE:

- All the members are supposed to work in coordination under the guidance of the convenor for efficient delivery of the responsibilities associated with a particular committee.
- 2. If deemed necessary for smooth functioning of the college, any committee may be modified any time during the session.
- If convenor of any committee gets transferred/ retired or proceeds for leave, the next seniormost person in the committee will resume the role of the convenor with immediate effect.
- 4. It is the prerogative of the head of every department to constitute the subject society of the concerned subject in the department and conduct at least 3 departmental activities during the academic session 2025-26 & so on.

Principal S.U.S. Govt. College