



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Shaheed Udham Singh Government College. Matak-Majri-Indri (Karnal)
• Name of the Head of the institution	Dr. Rajesh Rani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08708975408
• Mobile No:	8708975408
• State/UT	Haryana
• Pin Code	132041
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Kurukshetra University
• Name of the IQAC Coordinator	Sh. Rajkumar
• Phone No.	09416734544
• Alternate phone No.	07494965077
• IQAC e-mail address	susgcmm@gmail.com
• Alternate e-mail address	naacsusgcmm@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	http://susgcmtatakajri.ac.in/Data?Menu=d5jo6AzztEo=&SubMenu=IH+M4p6lmEs=

4. Whether Academic Calendar prepared during the year?		Yes			
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 		http://susgcmatakajri.ac.in/QuickLinks?ID=BFcJrpmMV3E=			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.14	2011	16/09/2011	15/09/2016
6. Date of Establishment of IQAC			08/08/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty		Scheme	Funding Agency	Year of award with duration	Amount
Faculty of Sciences, Shaheed Udham Singh Government College, Matak-Majri		Science Activities	Government of Haryana	2022	22000
Faculty of Sciences, Shaheed Udham Singh Government College, Matak-Majri		Lab Upgradation	Government of Haryana	2022	60000
Department of Physical Sciences, Shaheed Udham Singh Government College, Matak-Majri		Sports Development	Government of Haryana	2022	12000
Shaheed Udham Singh Government College, Matak-Majri		Library	Government of Haryana	2022	250000
Shaheed Udham Singh Government College, Matak-Majri		Scholarships	Government of Haryana	2022	180000
Women Cell, Shaheed Udham Singh Government College, Matak-Majri		Women Development	Government of Haryana	2022	50000
Placement Cell, Shaheed Udham Singh Government College, Matak-Majri		Career Development	Government of Haryana	2022	11500
Shaheed Udham Singh Government College, Matak-Majri		Earn while you Learn	Government of Haryana	2022	50000
Shaheed Udham Singh Government College, Matak-Majri		Tours & Excursions	Government of Haryana	2022	40000
Shaheed Udham Singh Government College, Matak-Majri		Passport Support	Government of Haryana	2022	457500
Shaheed Udham Singh Government College, Matak-Majri		Driving License Support	Government of Haryana	2022	189800
Shaheed Udham Singh Government College, Matak-Majri		Sadak Suraksha Grant	Government of Haryana	2022	17900
Shaheed Udham Singh Government College, Matak-Majri		Energy Charges	Government of Haryana	2022	700000
8. Whether composition of IQAC as per latest NAAC guidelines			No		
9. No. of IQAC meetings held during the year			3		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			No		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Social Outreach	
Faculty Development	
Environment Protection & Upgradation	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To sensitize and support the social surroundings.	Rallies & social awareness programs organized
Faculty motivation to take Refresher and short-term courses	Empowered faculty
Cleanliness & plantation drives	Cleaner & healthier environment
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	08/04/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2024	23/02/2024
15. Multidisciplinary / interdisciplinary	
Not Applicable (NEP2020 not implemented yet)	
16. Academic bank of credits (ABC):	
Not Applicable (NEP2020 not implemented yet)	
17. Skill development:	
Not Applicable (NEP2020 not implemented yet)	
It is still worth mentioning that activities are organized throughout the year to polish the academic, linguistic, artistic & presentation skills of the students.	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
Not Applicable (NEP2020 not implemented yet)	
It is still worth mentioning that:	
1. Sanskrit is taught as an elective subject in BA.	
2. College offers some of the courses in Hindi medium also.	
3. Activities are organized throughout the year with a mission to preserve the ancient heritage of cultural and patriotic values and traditions.	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
Not Applicable (NEP2020 not implemented yet)	

All the activities are targeted at achieving over-all development of the holistic personality of each & every student.

20.Distance education/online education:

Not Applicable

Extended Profile

1.Programme

1.1	22
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	622
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	387
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	430
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	48
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	51
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	28
Total number of Classrooms and Seminar halls	
4.2	12.52
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	84

Total number of computers on campus for academic purposes

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation****1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process**

The effective curriculum delivery for various courses is regulated by guidelines issued by the DHE, Haryana & KUK from time to time. In this regard, we have several well-structured processes and committees. The committees at the college level prepare broad guidelines and frameworks to suit the requirements of different courses at the departmental level. IQAC in association with other committees & departments provides directions and regularly monitors the efficacy of the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules.

Each department holds meetings for lesson plans, class assignments, internal assessments, use of reference materials and AV teaching aids for teachers. External as well as internal examiners are appointed for comprehensive practical evaluations as per KUK guidelines. Students may provide feedback to Mentors on curricular issues, college infrastructure & administrative matters and seek guidance on various academic matters and career options.

The college Principal in consultation with IQAC, HODs & various committees analyzes the results and performance of the students and accordingly improvises the strategies, policies & procedures for effective implementation and continuous improvement of student performance in the exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://kuk.ac.in/syllabi/ & http://susgcmatakmaajri.ac.in/Data?Menu=2+Rx+NOHANC=&SubMenu=MF/KK07WzPc=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows Academic Calendar of KUK. Other points incorporated in the academic calendar include plan of quality initiatives to be undertaken by IQAC and related academic, extracurricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra. The college follows the instructions of conducting the Continuous Internal Evaluation as prescribed by KUK. In the last several years there have been changes in the mode of evaluation. As a result of the CIE method implementation as a part of the academic calendar the students' regularity and participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out-of-the-box thinking.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://kuk.ac.in/academic_calender/ & http://susgcmatakmaajri.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of

C. Any 2 of the above

question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0.37

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

525

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the programmes and courses being run in the college offer at least one course/unit that integrates issues relevant to professional ethics or gender or human values or environment and sustainability. These portions of the syllabi mostly consist of either an elective course or part of the compulsory courses. Some of the special courses that address these issues are MA English (One paper on Literature and gender), M.Com, BCA, etc. Almost all the regular PG and UG programmes integrate these issues: such as corporate Governance, ethics and social responsibility of Business (commerce), Bio-diversity (Botany), Environmental Chemistry (Chemistry), Ecology (Zoology), Historical condition of women (History and Literature), Cyber ethics (Computer Science),etc. Other disciplines addressing these issues are Geography, Sanskrit, Psychology and literature in Hindi and English. Philosophy and Psychology are also offered as elective subjects and every undergraduate student has

to study Environmental Science as a compulsory subject for one year during graduation.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://susgcmatakmajri.ac.in/Feedback & http://susgcmatakmajri.ac.in/FeedBackDetails

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of sanctioned seats during the year**

2175

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

Most of the students of this college belong to the rural area of Karnal district and come from diverse social backgrounds. The admission process in this college is fully online and controlled by the Department of Higher Education, Haryana, Panchkula. The admission process is completely unbiased and transparent. After the commencement of classes, each teacher adopts a process to identify slow and fast learners among the students. Advanced learners and slow learners are identified as per their responses in the classroom as well as marks obtained in the class tests, internal examinations, assignments & class seminars. Extra classes are arranged for the weak students. The performance is evaluated by the teacher with subjective judgment or tests for slow learners and by group discussion with a particular topic of the syllabus as well as general topics for advanced learners. Students are encouraged to ask questions in the classes. Advanced students are given home assignments and projects and encouraged to study journals & advanced level textbooks for their advanced studies. Moreover, advanced learners are also motivated by the teacher to apply for different competitive examinations as well as job interviews.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1421	48

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process**2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

Experiential learning, participative learning & problem-solving methodologies are used for holistic personality development of the students. The College provides an effective platform for students to develop skills & knowledge to meet the challenges of life. The college organizes programs like 'Basantotsav', 'Talent Search' & 'Science Exhibition' every year in which students get an opportunity to explore and nurture their talents. Every department organizes 4-6 Departmental level activities every year to provide them a platform and exposure for subject-specific enhancement which stimulate the creative ability of students and provide them a platform to create their problem-solving ability and ensure participative learning. Students are

also motivated to participate in Inter-college as well as National level competitions. Laboratory sessions are conducted by the Science departments as well as the Psychology and Geography departments of the college. College has its own language lab in which students get hands on training in linguistics. NCC & NSS wings, Women Cell & Placement Cell of the college engage the students in various experiential & participatory activities throughout the year. Moreover, tour and trips are also organized as per the directions of the DHE, Haryana.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are practising ICT enabled tools in an effective manner so as to enhance the cognitive skills of students. Through the use of internet and various social media platforms, they disseminate the knowledge among their students in their respective areas. Some teachers have made their YouTube channels. Most of the teachers use blended mode to make their teaching effective. Some of the teachers have attended Faculty Development Programmes related to e-content development and the use of e-resources. College website has links to e-resources through various online portals like e-Granthkosh, Swayamprabha, UGC MOOCs, Ashtavakra Kendra, SWAYAM, Nayi Disha. Teachers also use WhatsApp groups, video lectures, PPT presentations, Google Meet, Google Classrooms, virtual labs, YouTube links and e-content from various other sources as part of effective teaching learning process. College has a well equipped seminar hall with a projector and a screen. Most of the extension lectures are delivered in the form of PPTs. Some lectures are organized through Google Meet as well.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://susgcmatakrajri.ac.in/OnlineLearningPortals

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a provision of transparent and robust internal assessment in the institute according to the pattern specified by the Kurukshetra University, Kurukshetra. Every student is supposed to appear in two internal/ house exams and has to submit internal assignments during each semester. In this way, the students are given option to modify their performance and by attending extra classes, if needed in their respective subject in which their score is low. Many small quizzes and seminars were also held in classes paper presentations were held so as to assess their knowledge in particular subjects. The overall mechanism of internal assessment is transparent and robust as the students are frequently required to appear in assessment exams throughout the year. Both offline and online modes of assessment were adopted during the year as covid had affected badly the overall teaching system. Not only this, the students were called to attend the doubt classes based on their feedback in house exams as per the directions issued by the higher education department keeping in view the safety and security of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal and external marks are given strictly as per the guidelines of the affiliating University. The Principal of the college conducts a meeting with the new students regarding the examination system and discusses the complete procedure about internal examination system of the college as per University guidelines provided on www.kuk.ac.in. In case of any change made by the University, the students are informed through notice on notice board. HoDs and mentors also discuss the same with the students. House tests are date and time bound and are duly notified by the examination incharges and the same is communicated to all the students of the college. Internal assessment is awarded on the basis of internal examinations. The internal assessment is uploaded on KUK portal. In case of any problem or grievance, students can consult the concerned subject teacher, mentor, convener of house exam committee, convenor of Student Grievance Redressal Committee or the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Shaheed Udham Singh Govt College Karnal has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi as specified through Kurukshetra University, Kurukshetra. It is clearly publicized through its website and other documents. Each department which offers any programme of study is displayed through the institute website. The syllabus of each programme provides clear information about core courses, elective courses, fundamental courses, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation as specified through Kurukshetra university, Kurukshetra. The University has devised all its educational programmes to include the attributes so that when a student gets his degree, he is equipped with discipline, knowledge, critical thinking, problem solving ability, communication skills and digital capability. Many programmes provide the facility to students to opt from elective courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute evaluates the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through internal exams., final semester exam., internal assignments, paper presentation, seminars, viva-voce exam., etc. These are also evaluated by the feedback got by the students, the parents, the teachers, the employees and the alumni of the institute from time to time. File of History subject having details of papers as well as the programme outcomes is uploaded in the template for your reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

433

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://susgcmatakajri.ac.in/Feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. The institute provides the students with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and

activities focused at holistic development of students with community, the NSS, NCC, Counseling cell, Department of Sociology, Department of Psychology of the Institute aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes.

File Description	Documents
Paste link for additional information	http://susgcmatakajri.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=r9dAHG4nRSo=
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

990

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

9

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well-maintained green-campus and ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. Faculty Blocks: College has an administrative block, an arts block, a commerce block and a science block. Classrooms: College encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes. Seminar Hall: The College has a spacious seminar hall with seating capacity of 150-200 which is regularly used for conducting seminars/Conferences/Quiz contests/ Expert Lectures etc. at the college. Laboratories: All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per kurukshetra University, Kurukshetra norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology-enabled learning & training as a part of teaching content beyond the syllabus. Labs have sufficient licensed software and open source tools to cater the requirements of curriculum & industry enabled teaching. Library: College has a well stocked library with wifi connectivity, ample reading space, SOUL software and a good collection of text-books & reference books. Language Lab: College has a state of the art language lab for linguistic training of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is spread over 20 acres. And well connected with railway and road highway. Most classrooms are equipped with LCD projectors and Wi-Fi. Most departments have an adequate infrastructure and laboratory facilities. To engage students to a variety of practical orientation, self-instructional, learner friendly and soft skill modes, there are 21 well equipped hitech laboratories. Hands-on experiential learning is provided through various experiments as a part of curriculum in the science departments (botany, biotechnology, computer science, physics, chemistry, zoology, home science, electronics etc. It has functional library automation software. It has a large reading room (used for seminars for 120 persons), INTERNET workstations with 4 computers, one INTRANET server, Fibre Optic connectivity, etc. Student and Faculty Support Facilities include the student's common room, staff room, canteen, collegelawns and auditorium/multipurpose hall is

under preparation and is in the final stages of completion. College canteen also provides stationery items. With the sustained efforts of the college administration, faculty and students. College campus has turned into a green campus for which green building audit has been done which has indicated that the buildings on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.8

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is well equipped with Integrated library management system. There is proper cataloging of books i.e. Spine label bar code and data entry of books is done properly to ensure the readability of students. As far as circulation is concerned, the data entry of students and staff is done on regular basis. For transaction, books are issued and returned to students and staff as and when required. Following the pattern of APAC, there is the facility of searching the books by the title, author and accession number in the library which caters to the need of students and whole faculty of the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute is having the lease line internet connection which runs on 50 MBPS speed. Students are using the computer systems having connection with LAN. Internet facility is available throughout the campus. E-resources are available for students for reference and research purpose. E-Learning and e-knowledge facilities are available for all the learners. All these facilities are available on inflibnet (learning platform for students and learners). WiFi facilities are available for students as well as for faculty for improving the knowledge. EJournals are available for improving the skills of researchers. E-books are also subscribed by the institute for enhancing the knowledge among the students and staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the InstitutionA. $\geq 50\text{MBPS}$

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.8	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For overall smooth functioning of the library, it is divided into following 4 main sections and each section has its unique identity and a defined standard procedure. The library works effectively and serves its patrons for information requirements. 1. Processing Section 2. Circulation Section 3. Serial Section 4. Reference Section The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Yearly statistics for utilization of library resources helps in collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis. The Library Committee and Head of the Institute initiate the withdrawal policy. Same way laboratories have their own mechanisms to issue and recollect the practical instruments and materials to the students. Sports equipments are also issued to sportspersons for practice and preparation for various tournaments and championships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

528

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
---	----------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

840

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

840

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/ alumni	No File Uploaded

Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is enough representation of students in various bodies and committees especially cultural, sports, NSS, NCC, science and literary activities including college magazine committee. Many of the events are led by the students and conceptualized in consultation with teachers helping the students to show their talents and learn organizational competencies. Every Section of the college magazine has a student editor associated with the faculty editor. College has a Earn While You Learn Scheme in effect through which the students are paid for such contributions also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

62

File Description	Documents
Report of the event	No File Uploaded

Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a Alumni Association but the association is not registered yet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College's vision and mission are commitments to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation.

The mission of Pt. Chiranji Lal Sharma Govt. College is:

To provide an innovative educational environment, opportunities, and experiences through different academic and add-on programmes that enable individuals, communities, and the region to grow, thrive, and prosper

To provide value based and value-added education with a view to instilling self confidence among the students

To make our students socially committed and adaptable to global changes To provide job training, and skill upgradation.

To help students identify educational and career goals, set realistic career paths, and develop skills necessary to achieve intellectual and personal growth

To provide supplemental support to both teaching and Learning To promote linkages with business, industry, and governmental agencies designed to meet the changing needs of the market place and promote economic growth

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management handled by committees constituted in the campus. The college has created a decentralized structure for decision making where these committees interface their decisions with college council. The College Council is responsible for college time table, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, prepares guidelines for

effective functioning of the college. College Council, led by Principal chalks out the execution plans. Before the commencement of each academic session Staff Committees are formed under the guidance of the Principal, Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and DGHE guidelines. The decision of College Council remains final and all the committees have to get their decisions ratified from the council. There are 106 Staff Committees and all faculty is a part of it. Internal assessment of the students is handled by-Attendance Committee and Internal Assessment Committee. Continuous evaluation, student appraisal and students' attendance has helped in improving performance. Uploaded: The list of these committees to demonstrate decentralisation and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The quality policy of the college is in alignment with the parent University and the UGC. All the strategic plan and deployment documents sent by KUK and UGC are available on website.

Following are some of committees of college:

1. University works committee: It controls and monitors the academic workload and exam results of students.

2. Internal assessment committee: It decides and monitors internal assessment and marking scheme of practical.

3. Workload/timetable committee: It decides workload twice a year and prepares department and course wise time table. Other important Committees are:

1. Online admission committee

2. Time table/subject change/workload committee

3. University works committee

4. Anticorruption committee

5. Anti-ragging committee

6. Placement cell

7. Co-curricular activities committee

8. Maintenance committee

9. Career counselling and guidance committee

10. House exam/assignment/class test committee.

11. Important day celebration committee

12. Library committee

13. Sports board

14. Gender sensitization.

From 2013, IQAC was constituted with the following goals- API based PBAS verification, Initiatives like workshop, botanical garden, rainwater harvesting, AEPIC, Alumni Meet, Feedback etc. were taken by it. Various key areas for regular monitoring by IQAC are

1. Curriculum Development

2. Organisation of lectures

3.Participation in Innovation and Research funded Projects

4.Consultation with various organizations

5.Extension activities for the community development

6.Feedback from stakeholders

7.Effective involvement of Alumni.

8.Various database library subscriptions.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution is guided by Haryana State Government Rules and Regulations and policies and administrative setup is governed by the Director Higher Education, Haryana.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the Government of Haryana, the following facilities are available to all permanent staff of the college:

1.Medical Reimbursement for various illnesses.

2.Group insurance scheme for all employees.

3.Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 are covered under New Pension Scheme.

4.Child education allowance.

5.Fixed Medical allowance.

6.LTC as per Government of Haryana rules.

7.GPF advances and loans as per Government of Haryana rules.

8. Leave to teaching and non-teaching staff are given as per the guidelines of KUK and UGC.

9. Festival advance and house building loans facility is also available as per Government guidelines.

10. Staff can take various loan (car, house, computer etc) as per Government of Haryana norms at subsidized rates.

11. Residential Quarters are provided on campus for teaching and non-teaching staff. various scholarship provided by the central and state government

12. Various scholarships provided by the central and state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded
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6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC Committee of the institution monitors APR (Annual progress report) of the teaching staff system. It reflect the details of Refresher/Orientation Course/Workshops etc. that teacher attended during a particular period, as it is mandatory for the promoting in next grade, and for performance appraisal for non-teaching faculty, the principal is being asked to assess annual progress report of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular internal and external financial audits as per the requirement of KUK and Govt. of Haryana and UGC. Mr. Anurag Khanna and company (CA) is the college external auditor and the internal audit is done by team headed by Mr. RajPal, Bursar of the college with the assistance of Mr. Balbir Kamboj, Official Clerk submit a detailed report to the principal for planning and monitoring. Internal audit is done by the government auditors periodically. They prepare external audit report which is then sent regularly to UGC through KUK.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is Government institution, The funds and grants are received from Director Higher Education Haryana (Head Office), So all the grants and funds received are utilized by the directions received from the Higher Education Department, Haryana and further for proper utilization committees are constituted at college level. These committees utilized these grants and funds transparently and efficiently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the college are as follows:

1. All the faculty members are encouraged and supported to participate in Orientation, Refresher Courses, Workshops, Seminar etc. related to the teacher learning process and research.

2. Teachers are also encouraged to participate in examination and evaluation process.

3. The college also provide platform for the students to participate in various competitions at different level. Regular meetings of the IQAC are conducted under the chairmanship of the worthy Principal with the fixed agenda and suggestions are taken from all the member of IQAC for the improvement and better implementation of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operation and learning outcomes and periodic intervals through IQAC The students feedback (SSS) on teaching learning process and evaluation is taken on various norms set by the IQAC. The feedback shows the actual quality and the whole process is being operated through IQAC. The IQAC monitored different activities held in the college for the students and also encourage the faculty for teaching learning process. As far as UG and PG classes are concerned doubt classes were held as per the directions received from the Director, Higher Education Department during the session as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. As per Haryana Govt. Policy, Girls students are exempted from paying any Tuition Fee for their education.

2. Keeping in view the safety and security of the girl students, entry of the outsiders without any genuine & sufficient reason is prohibited in the college campus. Regular I-card checking is done to ensure that.

3. Various activities are regularly organized to impart skills to the girl students that make them self-reliant.

4. Self-defence Training is organized for girl students to enable them to handle inappropriate situations if needed.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Girls Common Room 2. CCTV covered campus

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates the management of degradable and non-degradable waste mainly through dust bins .Dust bins are setup for waste disposal throughout the campus which are then disposed off at identified places.Bio-Medical waste incinerators are installed in the girls and ladies staff wash rooms in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded

Any other relevant documents	No File Uploaded
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7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit
4.Clean and green campus recognitions/awards 5.
Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As per the guidelines of Government of Haryana, certain no. of seats are reserved in every course offered by the college for different sections of the society. College administration ensures transparent and unbiased atmosphere in every area to ensure tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. As per Haryana Government Policy, Tuition fees is exempted for all the girl students and scholarships are awarded to SC/ST, BC and meritorious General category students. College has dedicated a SC/ ST Cell, a BC/OBC Cell, an Equal Opportunity Cell and a Women cell to safeguard and promote the interests of marginalized sections of the society. Students of Hindu, Muslim & Sikh Community study together and participate in various activities as a team in a perfectly harmonious environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and the employees of the institution to the constitutional obligations about rights duties values and responsibilities of the citizens which enables them to conduct as a responsible citizen. The institute

organizes various function about the National identity and symbols, aiming to familiarize its stake holders about the fundamental duties and rights. The institute celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti etc. organized by Important Day Celebration committee to make the importance of freedom and glory of Indian freedom struggle and aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. To ensure that environmental concern is addressed and also "SWACHH BHARAT ABHIYAN" to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College has a dedicated Important Day Celebration Committee that organizes activities commemorating days of national and international significance. Important days like Republic Day, Independence Day, Gandhi Jayanti, Shaheed Udham Singh Jayanti, Shaheedi Diwas, Teacher's Day, Teej, New Year, National Science Day, Voter's Day are celebrated every year as a college tradition.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Title: Blood Donation Camp Objective: • The main objective of the activity is community service. • It is taken as social responsibility by the students & the organization. **Practice:** Blood donation camp is organized in the college every year. Students and staff members of the college donate blood for community service with their own sweet will. Activity is arranged through N.S.S, N.C.C, Red Cross society and Red Ribbon club of the college. Blood is provided to various blood banks and it is lifesaving donation.

Best Practice 2: Title: Talent Search Competitions Objective: • The main objective of the activity is to provide a platform to the freshers/ newcomers a platform to showcase their talents • Cultural activities nurture confidence and natural talent of the participating students **Practice:** It is a regular event organized by the college at the beginning of the session in the months of August/September. Students

participate in various activities namely dance, song, drama, orchestra, poetic recitation etc. every year. It helps the cultural activity team to recognize and groom the talented students. Notes: Some students represent the college at University and other events based on their performance at College and intercollege competitions.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Affordability and accessibility of higher education to every section of society is the founding motto of the college. The college is situated in a rural area and has been established on land generously donated by the villagers with a philanthropic intent. The college is named after Shaheed Udham Singh, a freedom fighter and the spirit of nationalism is the motivation for the efforts to make higher education affordable and accessible to the youth in the surrounding area. The goal became easily achievable when the college was taken over by the Haryana Government in 2005. At present, the girls studying in the college are exempted from paying any tuition fee, free-of-cost bus passes are provided to them so that gender discrimination in the rural area, in the context of education, may be countered. Seats are reserved for otherwise deprived classes and economically weaker sections of society so that education is easily accessible to each & every strata. Though located in a rural area, college is well connected to nearby bus-stops and students from a number of nearby villages are reaping the benefit.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To shift the library to the new building under construction 2. To motivate faculty members to undertake FDP courses. 3. To enhance participation of students in extracurricular activities. 4. To continue efforts for campus beautification. 5. To promote good quality research in various disciplines & across the disciplines. 6. To maintain and spread a sense of patriotism & Communal harmony among the students. 7. To contribute in environment upgradation.

and above all: TO IMPLEMENT NEP2020 IN A PHASED MANNER.