Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHAHEED UDHAM SINGH GOVERNMENT COLLEGE**
Name of the head of the Institution	**Mrs. Indira Goyal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09417195211**
Mobile no.	**9417195211**
Registered Email	**susgcmm@gmail.com**
Alternate Email	**naacsusgcmm@gmail.com**
Address	**Indergarh Road**
City/Town	**Matak-Majri, Indri, Karnal**
State/UT	**Haryana**
Pincode	**132041**
2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Surender Singh**
Phone no/Alternate Phone no.	**09896865804**
Mobile no.	**9896865804**
Registered Email	**naacsusgcmm@gmail.com**
Alternate Email	**susgcmm@gmail.com**
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	**http://susgcmatakmajri.ac.in/Data?Menu=d5jo6AxztEo=&SubMenu=IH+M4p6lmEs=**
4. Whether Academic Calendar prepared during the	**Yes**

year	
if yes,whether it is uploaded in the institutional website: Weblink :	**http://susgcmatakmajri.ac.in/QuickLinks? ID=BFcJrpmMV3E=**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.14**	**2011**	**16-Sep-2011**	**15-Sep-2016**

6. Date of Establishment of IQAC	**08-Aug-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Emphasis on Cleanliness & Hygiene	**15-Jul-2019 365**	**1134**
Focus on women development & empowerment	**15-Jul-2019 365**	**1134**
Development of mentor-mentee culture	**15-Jul-2019 365**	**1134**

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shaheed Udham Singh Government College, Matak-Majri	**Construction of Library Canteen**	**Government of Haryana**	**2019 1825**	**29143000**
Shaheed Udham Singh Government College, Matak-Majri	**Scholarships**	**Government of Haryana**	**2019 365**	**189600**
Women Cell, Shaheed Udham Singh Government College, Matak-Majri	**Women Empowerment**	**Government of Haryana**	**2019 365**	**105000**
Placement Cell, Shaheed Udham Singh Government College, Matak-Majri	**Career Development**	**Government of Haryana**	**2019 365**	**120000**
Department of Sports, SUS Govt. College, Matak-Majri	**Sports Development**	**Government of Haryana**	**2019 365**	**100000**
Shaheed Udham Singh Government College, Matak-Majri	**Earn while you learn**	**Government of Haryana**	**2019 365**	**70000**
Faculty of Sciences, SUS Govt. College, Matak-Majri	**Assistance for Science Exhibition in Colleges**	**Government of Haryana**	**2019 365**	**25000**
Shaheed Udham Singh Government College, Matak-Majri	**Tours & Excursions**	**Government of Haryana**	**2019 365**	**60000**
Faculty of Sciences, SUS Govt. College, Matak-Majri	**Lab upgradation**	**Government of Haryana**	**2019 365**	**150000**

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9. Whether composition of IQAC as per latest NAAC guidelines:	**No**

Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Clean Campus

Women Empowerment and Development

One to one Mentoring of students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivments/Outcomes
Campus Cleanliness Drives	Clean College Campus
Activities to equip girl students with life skills & professional skills	Enhanced confidence & competence of girl students
Mentor mentee group formations and interactive group meetings thereafter	Effective guidance for students on academic, psychological and career related issues

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Council	08-Apr-2024

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	13-Aug-2021
17. Does the Institution have Management Information System ?	No

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The effective curriculum delivery for various courses at Shaheed Udham Singh Government College is regulated by guidelines issued by the Department of Higher Education (Haryana) and Kurukshetra University, Kurukshetra (Haryana) from time to time. College administration ensures effective implementation of the curriculum keeping in view the vision and mission of the college. In this regard, we have several well-structured processes and committees. The committees at the college level prepare broad guidelines and frameworks to suit the requirements of different courses at the departmental level. The IQAC in association with the University works, timetable & workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules. The systems have been structured to maintain uniformity, transparency, academic standards & quality during the internal assessment of the students. Curriculum review and revision is the prerogative of KUK, However, various boards of studies members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable & required. Each department holds meetings for lesson plans, class assignments, internal assessments, use of reference materials and AV teaching aids for teachers. Faculty members provide extra study and practice material to the brilliant students and extra time is provided to weak students to make them grasp the subject. External as well as internal examiners are appointed for comprehensive practical evaluations as per KUK guidelines. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms. The college library is well-stocked with textbooks and reference books. Computers are available to access online bookstock, journals & databases. Our College has a one-to-one Mentor Program for the students to offer guidance and support on their problems. Students may provide feedback to Mentors on curricular issues, college infrastructure & administrative matters or seek guidance on various academic matters and career options. The college Principal in consultation with various committees analyzes the results and performance of the students for each subject and course and accordingly improvises the strategies, policies & procedures for effective implementation and continuous improvement of student performance in the exams.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NA	NA	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Computer Applications	15/07/2019

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Language Proficiency Course	15/07/2014	145
Compulsory Computer Education Course	15/07/2011	343
NSS Volunteer Course	15/07/2005	300

| NCC Training | 15/07/2005 | 54 |

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	0

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback links are available for students, alumni parents on the college website. Mentors interact with the students during the mentor-mentee meetings and significant points are reported to the w/Principal and discussed in the staff meetings and college council meetings. The suggestions if any are sent to the university through the Board of Studies members for updation in the syllabus/curriculum. w/ Principal is always open to feedback from the teachers the parents on any relevant issues. Feedback from the alumni is taken during the Alumni Meet. Infrastructure is periodically updated especially the one requested by the students/alumni/parents. The strengths of the college are also taken into consideration for further upgradation. Suggestions for the updation of the infrastructure are sent to the Department of Higher Education, Haryana periodically for financial and administrative support.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Electives offered: History, Pol.Sc., Geography, Philosophy, Psychology, Music(vocal), MusicInstrumenta, Economics, Sanskrit, Mathematics, Physical Education	320	320	320
BCom	Commerce	120	87	87
BSc	N.Med.	80	23	23
BCA	Computer application	40	20	20
MA	History	40	18	18
MA	English	40	20	20
MCom	Commerce	40	35	35

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

| 2019 | 1001 | 133 | 43 | 24 | 19 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	42	124	0	0	9

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

es, the Students Mentoring System is available in the college. It is called the Mentorship Program. Through this system, a tutor/mentor is allocated to every student to look after his/her academic and psychological well-being and also monitor class attendance and performance. Under this Mentorship Program, the full-time teachers of the college are engaged as mentors of a group/class. Larger classes with huge numbers of students are assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college notice boards. The mentors are responsible for the academic progress and psychological well-being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide important information about the academic calendar and conduct orientation programs for the mentees, whereby they are acquainted with the institution, its vision and mission rules and regulations of the affiliating Kurukshetra University, Kurukshetra as well as other relevant training/information. The mentors use both formal and informal means of mentoring. Proper Guidance and due support is available to every student through his/her mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1134	42	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the institutions of conducting the Continuous Internal Evaluation as prescribed by the Kurukshetra University, Kurukshetra. In the last several years there have been changes in the mode of evaluation. Presently as a part of the continuous internal evaluation, internal assessment for theory papers is for 20 of the marks (20 marks in a 100-mark paper) which is split into 5 marks for attendance and 52(10) marks for two handwritten assignments and one 5 marks class test. As a result of the continuous internal evaluation (CIE) method implementation as a part of the academic calendar the student regularity and participation in

teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out of the box thinking. Students who miss the assignments due to ill health or participation in extra- curricular activities of the college are given an opportunity to give the assignment and class test on an alternate date.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Kurukshetra University, Kurukshetra. The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office. These dates are adhered to during each semester. In the odd semester the dates for the first assignment/test for theory papers lies towards last week of August while for the second one in the last week of September/ beginning October. In the even semester the dates are usually in beginning February and end March. Dates for class tests of odd semester are in October month each year while for even semester they are in March month each year. Dates for conducting/submission of assignment and submission of marks are all displayed on notice boards by the Internal Assessment Committee. Other points incorporated in the academic calendar include plan of quality initiatives to be undertaken by IQAC and related teacher/student centric academic, extra-curricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://susgcmatakmajri.ac.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA III	BA	Arts	169	76	40.9
B Sc III	BSc	Science	27	11	40.74
B Com III	BCom	commerce	87	16	18.39
BCA III	BCA	Computer Applications	10	4	40.00
MA II	MA	History	9	7	77.77
MA II	MA	English	9	4	44.44
M Com II	MA	Commerce	14	8	57.14

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://susgcmatakmajri.ac.in/Feedback

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Tally and Basics of Computer	Placement Cell	13/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
None	NA	NA	Nill	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	NA	NA	NA	NA	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	2	6.3
International	Physics	2	1.6
International	Chemistry	1	1.9

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Investment Behaviour of Women Investors in the competitive market	Suman Devi	The International Journal Of Analytical And Experimental Modal Analysis	2019	6.3	Department of Commerce, KUK	0
An analysis of investment pattern of women in Haryana	Suman Devi	The International Journal Of	2019	6.3	Department of	0

Title	Author	Journal	Year	Value	Affiliation	Count
		Analytical And Experimental Modal Analysis			Commerce, KUK	
Effect of the magnetic field on the energy spectra of a quantum dot system	SB Bhardwaj	Indian Journalof Physics	2020	2	Department of Physics,Pt. CLSCollege, Karnal	7
Classical invariants for non-Hermitian anharmonic potentials	SB Bhardwaj	Canadian Journalof Physics	2020	1.2	Department of Physics,Pt. CLSCollege, Karnal	1
Synthesis, characterization, in vitro DNA photocleavage and cytotoxicity studies of 4-arylazo-1-phenyl-3-(2-thienyl)-5-hydroxy-5-trifluoromethylpyrazolines and regioisomeric 4-arylazo-1-phenyl-5(3)-(2-thienyl)-3(5)-trifluoromethylpyrazoles	Suresh Kumar	International Journal of Fluorine Chemistry	2020	1.9	Department of Chemistry, KUK	4

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	Nill	2	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	18	65	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Youth Day Celebration	NCC NSS	7	150
Tree Plantation Drive	NCC	7	80

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	0.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	3.0	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8335	1484253	250	173252	8585	1657505
Reference Books	1874	556179	214	120664	2088	676843
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0

Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	78	7	3	0	0	0	0	50	44
Added	0	0	0	0	0	0	0	0	0
Total	78	7	3	0	0	0	0	50	44

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
None	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	1.5	0.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Principal, College Council IQAC are the visionary institutions of the college responsible for laying out the overall plans for maintaining and utilizing physical academic support facilities (laboratory, library, sports complex, computers, classrooms etc.) in the college. The plans are executed and implemented by various administrative committees like: 1. Building Fund and PWD(BR) Committee
http://susgcmatakmajri.ac.in/Data?Menu=rSas3impO6s=&SubMenu=0ijtt2LYMp4=

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholarships	515	1135339
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	15/07/2019	145	KUK, DHE policy
Personal Counselling Mentoring	15/07/2019	1134	DHE policy
Compulsory Computer Education	15/07/2019	759	KUK, DHE policy

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Placement Cell Activities	200	350	Nill	Nill
2020	Placement Cell Activities	Nill	350	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
None	0	0	Nill	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	Data	Not	available	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Search Competition	College	86
Annual Athletic Meet	College	65

| Vasant Utsav | College | 83 |

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	Nill	Nill	Nill	NA	NA
2020	NA	Nill	Nill	Nill	NA	NA

| No file uploaded. |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

| NA |

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

| 52 |

5.4.3 – Alumni contribution during the year (in Rupees) :

| 0 |

5.4.4 – Meetings/activities organized by Alumni Association :

| 1 |

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Participative Management through Administrative Committees: Shaheed Udham Singh Government College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a decentralized structure for decision making where departmental committees interface their decisions with college committees of the staff council. Various committees are constituted by the Principal for managing various functions of the college. Different Committees are responsible for college timetable, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of the students. College council led by the Principal prepares working guidelines for effective functioning of the college and chalks out the execution plans. Before the commencement of each academic session, staff committees are formed under the guidance of the Principal. Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and Directorate Higher Education, Haryana norms and guidelines. Activities and decisions of Staff Committees are discussed in the College Council meetings as and when required. The decision of the College Council remains final and all the committees have to get their decisions ratified from the council. A report of yearly activities is presented to the Staff council at the end of the session. Department/committee representatives invited in the Council meetings interface at both levels conveying ideas back and forth and hence enabling decentralized and participatory management of the college. Staff meetings are also regularly held to ensure transparency and inclusiveness. 2. Local Union of Teaching as well as Non-teaching Staff: Teaching as-well-as non-teaching staff of the college have well structured representative body(Union) with democratically elected office-bearers. The unions take up issues

concerning the welfare of the concerned staff with the Principal, University or Government as and when required.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum planning is the prerogative of KUK. However, various boards of studies members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable required. The IQAC in association with the University works, timetable workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules. The systems have been structured to maintain uniformity, transparency, academic standards quality during the internal assessment of the students. Curriculum review and revision is the prerogative of KUK, However, various boards of studies members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable and required. The IQAC in association with the University works, timetable workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules. The systems have been structured to maintain uniformity, transparency, academic standards quality during the internal assessment of the students. Curriculum review and revision is the prerogative of KUK, However, various boards of studies members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable required. IQAC in association with the University works, timetable workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session.
Teaching and Learning	The quality policy of the college is in alignment with the policies of its parent University DHE, Haryana directives and UGC guidelines. Many of the quality initiatives are framed by the College Council/ IQAC and are implemented through various annual committees which are monitored by the Chairperson/Principal. The college has regularly enhanced infrastructure and capacities for teaching learning and research according to the changing academic environment.
Examination and Evaluation	Examinations and evaluation process in the college is regulated and monitored by the parent university
Research and Development	Faculty members are motivated to contribute high-end research in their respective fields of expertise.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is well-stocked with textbooks and reference books. Computers are available to access online bookstock, journals and databases. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms.
Human Resource Management	Appointment and posting of regular faculty members and regular non-teaching staff in the college is the prerogative of the Department of Higher Education, Government of Haryana. Temporary non-teaching staff is also appointed through HKRNL scheme.
Industry Interaction / Collaboration	Faculty members are encouraged for collaborative research work with other academic and research institutions.
Admission of Students	Centralised admission process for the students seeking admission in any of the government college in Haryana is regulated and

	administered by the Department of Higher Education, Haryana. Admission Committees for different faculties are constituted in the college which work in coordination with DHE, Haryana and the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Being a government college, most of the policies and guidelines are formulated and funded by the Department of Higher Education, Haryana which uses erp portal to gather information and data which is used for planning and strategy development
Administration	MIS portal and HRMS portal are functional for the government colleges for administrative purposes.
Finance and Accounts	Salary and grant disbursal is executed through treasury using e-disbursal methods
Student Admission and Support	Admissions are made through Central Admission Portal of the Department of Higher Education
Examination	Examinations are conducted offline by the university but all the internal assessment and practical awards are submitted through University e-Portal only.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	None	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Induction Programme	1	19/11/2019	18/12/2019	30
Induction Training Programme	1	01/07/2019	05/07/2019	5
Faculty Development Program	1	26/06/2020	02/07/2020	7
Faculty Development Program	1	05/06/2020	18/06/2020	14
Faculty Development Program	2	29/06/2020	30/06/2020	2
Faculty Development Program	3	26/06/2020	27/06/2020	2
Refresher Course	1	31/10/2019	14/11/2019	15
Short Term Course	1	10/02/2020	14/02/2020	5
Induction/Orientation Programme	2	04/06/2020	01/07/2020	28
Orientation Programme	1	Nill	Nill	Nill

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Some schemes are as follows: 1 . Assistance for higher education. 2. Loan and advances for purchase of vehicle. 3. Loan and advances for purchase of plot/flat/built up house/ construction of house. 4. Loan and advance for marriage of own/children. 5. Fixed medical allowance. 6. Medical reimbursement. 7. Leave Travel Concession. 8. Gratuity. 9. Encashment of earned leaves. 10. NPS/GPF (New and Old Pension Scheme). 11. Loans/Advances for education of children etc.	Some schemes are as follows: 1 . Assistance for higher education. 2. Loan and advances for purchase of plot/flat/build up house/construction of house. 3. Loan and advances for marriage of own/children. 4. Loan and advances for purchase of vehicle. 5. Loan and advances for computer etc. 6. Medical allowance. 7. Medical reimbursement. 8. Leave Travel Concession. 9. Loan for wheat purchase. 9. Festival advance. 10. Cycle allowance to group-D employees. 12. Washing allowance to group-D employees. 13. Pension/NPS scheme etc.	1.Consolidate Stipends Scheme for SC Students, 2.Post Matric Scholarship Scheme for OBC Students, 3.Post Matric Scholarship Scheme for Student with Disability 4. Promotion of Science Education 5. Haryana State Meritorious Incentive Scheme 6.Haryana State Merit Scholarship (Rural)7. Haryana State Merit Scholarship for Girls 8.Earn while you Learn 9.tuition fee concession for girls 10. free bus pass for girls Student 11.concession for bus pass for boys student,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Department of Higher Education, Haryana being the prime funding agency is authorized to conduct financial audits as and when needed or desired. Every grant received is utilized as per the specific directions and fund- utilization report is regularly sent to DHE, Haryana for its perusal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Na	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
		No Data Entered/Not Applicable !!!			

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mehandi Competition	02/08/2019	02/08/2019	22	8
Sahi Poshan Desh Roshan	07/10/2019	07/10/2019	102	62
Rangoli Competition	12/10/2019	12/10/2019	24	5
Painting Competition	14/10/2019	14/10/2019	18	10
Diwali Theme Competitions	22/10/2019	23/10/2019	86	42

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/08/2019	1	Tree Plantation Drive	Environment Conservation	70
2020	1	1	12/01/2020	1	Labour Contribution	Cleanliness	130

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independent Day celebration	15/08/2019	15/08/2019	41
Republic Day celebration	26/01/2020	26/01/2020	42
Teachers Day celebration	05/09/2019	05/09/2019	1021
National Science Day celebration	28/02/2020	28/02/2020	51

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Ban on Polythene 3. Cleanliness Drive 4. Bin placement 5. Water conservation (Rain water harvesting)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Title: Blood Donation Camp Objective: • The main objective of the activity is community service. • It is taken as social responsibility by the students of the organization. • Moreover, students help in motivating community through various extension activities to donate blood for this noble cause. Context: • There is always a need of blood of various blood groups in Civil /Private Hospitals and Kalpana Chawla Medical College Karnal. Practice: Blood donation camp is organized in the college every year. Students and staff members of the college donate blood as a social responsibility and for community service with their own sweet will. Activity is arranged through N.S.S, N.C.C, Red Cross society and Red Ribbon club of the college. Blood is provided to various blood banks and it is lifesaving donation. Problems: Some of the students volunteer to donate blood but are detected anemic. Iron tablets are distributed to such students. Notes: Note: Some students and faculty Members of the college are frequent blood donors. Best Practice 2: Title: Talent Search Competitions Objective: • The main objective of the activity is to provide a platform to the freshers/ newcomers a platform to showcase their talents • Cultural activities nurture confidence and natural talent of the participating students Context: Importance of social and cultural activity is to prepare students for real life challenges and help them to identify their strengths and talents. It also supports students in improving their organizational, interpersonal and leadership skills. Practice: It is a regular event organized by the college at the start of session in the months of August/September. Students participate in various activities namely dance, song, drama, orchestra, poetic recitation etc. every year. Students engage themselves with professional artists and designers to showcase their talents with varying levels of skills and engagement. It helps the cultural activity team to find out the hidden talent and groom the students for participation in local, district, state and national level competitions and functions organized at different colleges and universities. Problems: Most of the students hailing from rural background, they are extremely shy to come forward inspite of being extremely talented. Notes: Some students represent the college at University and other events based on their performance at College and intercollege competitions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://susgcmatakmajri.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ZoTozhUgsPY=

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Affordability and accessibility of higher education to every section of society is the founding motto of the college. The college is situated in a rural area and has been established on land generously donated by the villagers with a philanthropic intent. The college is named after Shaheed Udham Singh, a freedom fighter and the spirit of nationalism is the motivation for the efforts to make higher education affordable and accessible to the youth in the surrounding area. The goal became easily achievable when the college was taken over by the Haryana Government in 2005. At present, the girls studying in the college are exempted from paying any tuition fee, free-of-cost bus passes are provided to them so that gender discrimination in the rural area, in the context of education may be countered. Seats are reserved for otherwise deprived classes and economically weaker sections of society so that education is easily accessible to each every strata. Though located in a rural area,

college is well connected to nearby bus-stops and students from a number of nearby villages are reaping the benefit.

Provide the weblink of the institution

http://susgcmatakmajri.ac.in/

8.Future Plans of Actions for Next Academic Year

1. To Improve the infrastructure available. 2. To empower Faculty. 3. To enhance participation of students in extracurricular activities. 4. To beautify the campus. 5. To promote research 6. To maintain spread Communal harmony. 7. To make efforts to protect environment.