



Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	SHAHEED UDHAM SINGH GOVERNMENT COLLEGE, MATAK-MAJRI-INDRI (KARNAL)
Name of the head of the Institution	Dr. Ranbir Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09813837907
Mobile no.	9813837907
Registered Email	susgcm@gmail.com
Alternate Email	naacsusgcm@gmail.com
Address	Indergarh Road
City/Town	Matak-Majri- Indri (Karnal)
State/UT	Haryana
Pincode	132041
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Surender Singh
Phone no/Alternate Phone no.	09896865804
Mobile no.	9896865804
Registered Email	naacsusgcm@gmail.com
Alternate Email	susgcm@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://susgcmatakmajri.ac.in/Data?Menu=d5jo6AzztEo=&SubMenu=IH+M4p6lEs=

4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://susgcmatakajri.ac.in/QuickLinks?ID=BFcJrpmMV3E=

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.14	2011	16-Sep-2011	15-Sep-2016

6. Date of Establishment of IQAC

08-Aug-2012

7. Internal Quality Assurance System**Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Emphasis on placement related activities	16-Jul-2018 365	1163
Cultivate the values of patriotism, gender equity and communal harmony	16-Jul-2018 365	1163
Preservation of rural haryanvi cultural traditions	16-Jul-2018 365	1163

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SUS Govt. College, Matak-Majri	Library augumentation	Government of Haryana	2019 365	200000
SUS Govt. College, Matak-Majri	Scholarship	Government of Haryana	2019 365	772400
Women Cell, SUS Govt. College, Matak-Majri	Women Empowerment	Government of Haryana	2019 365	142000
Placement Cell, SUS Govt. College, Matak-Majri	Career Development	Government of Haryana	2019 365	88000
Department of Sports, SUS Govt. College, Matak-Majri	Sports Development	Government of Haryana	2019 365	120000
SUS Govt. College, Matak-Majri	Earn while you learn	Government of Haryana	2019 365	70000
Faculty of Sciences, SUS Govt. College, Matak-Majri	Assistance for Science Exhibition in Colleges	Government of Haryana	2019 365	25000
SUS Govt. College, Matak-Majri	Tours & Excursions	Government of Haryana	2019 365	100000
Faculty of Sciences, SUS Govt. College, Matak-Majri	Lab upgradation	Government of Haryana	2019 365	150000
SUS Govt. College, Matak-Majri	Cultural Activities	Government of Haryana	2019 365	30000

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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Training of students for better placements.

Development of a sense of national pride among students

Preservation of the rich heritage of the Haryanvi culture

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To nurture a value system that honors national integrity and contributes in upholding the national pride.	Rallies on national issues to create awareness, Patriotism based cultural activities and different activities under NCC
To popularize the rich heritage of traditional Haryanvi arts culture.	Haryanvi culture based cultural activities and various activities under Women Cell based on Haryanvi traditional arts.
To train and equip students with skills that fetch them better placements.	Placement oriented seminars, lectures and workshops

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	08-Apr-2024

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2021

Date of Submission

13-Aug-2021

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The effective curriculum delivery for various courses at Shaheed Udham Singh Government College is regulated by guidelines issued by the Department of Higher Education (Haryana) and Kurukshetra University, Kurukshetra (Haryana) from time to time. College administration ensures effective implementation of the curriculum keeping in view the vision and mission of the college. In this regard, we have several well-structured processes and committees. The committees at the college level prepare broad guidelines and frameworks to suit the requirements of different courses at the departmental level. The IQAC in association with the University works, timetable & workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules. The systems have been structured to maintain uniformity, transparency, academic standards & quality during the internal assessment of the students. Curriculum review and revision is the prerogative of KUK, However, various boards of studies members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable & required. Each department holds meetings for lesson plans, class assignments, internal assessments, use of reference materials and AV teaching aids for teachers. Faculty members provide extra study and practice material to the brilliant students and extra time is provided to weak students to make them grasp the subject. External as well as internal examiners are appointed for comprehensive practical evaluations as per KUK guidelines. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms. The college library is well-stocked with textbooks and reference books. Computers are available to access online bookstock, journals & databases. Our College has a one-to-one Mentor Program for the students to offer guidance and support on their problems. Students may provide feedback to Mentors on curricular issues, college infrastructure & administrative matters or seek guidance on various academic matters and career options. The college Principal in consultation with various committees analyzes the results and performance of the students for each subject and course and accordingly improvises the strategies, policies & procedures for effective implementation and continuous improvement of student performance in the exams.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NA	NA	Nil	Nil	Nil	Nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	English	16/07/2018

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students	0	0
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1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Language Proficiency Course	15/07/2014	128
Compulsory Computer Education Course	15/07/2011	349
NSS Volunteer Course	15/07/2005	300
NCC training	15/07/2005	54

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 5 words)

Feedback Obtained

Feedback links are available for students, alumni parents on the college website. Mentors interact with the students during the mentor-mentee meetings and significant points are reported to the w/Principal and discussed in the staff meetings and college council meetings. The suggestions if any are sent to the university through the Board of Studies members for updation in the syllabus/curriculum. w/ Principal is always open to feedback from the teachers the parents on any relevant issues. Feedback from the alumni is taken during the Alumni Meet. Infrastructure is periodically updated especially the one requested by the students/alumni/parents. The strengths of the college are also taken into consideration for further upgradation. Suggestions for the updation of the infrastructure are sent to the Department of Higher Education, Haryana periodically for financial and administrative support.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Student Enrolled
BA	Electives offered: History, Pol.Sc., Geography, Philosophy, Psychology, Music(vocal), MusicInstrumenta, Economics, Sanskrit, Mathematics, Physical Education	320	319	319
BCom	Commerce	120	80	80
BSc	Non-Medical	80	30	30
MA	History	40	23	23
MA	English	40	16	16
MCom	Commerce	40	34	34

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2.2 - Catering to Student Diversity**2.2.1 - Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1058	105	22	0	20

2.3 - Teaching - Learning Process**2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
42	42	122	3	0	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the Students Mentoring System is available in the college. It is called the Mentorship Program. Through this system, tutor/mentor is allocated to every student to look after his/her academic and psychological well-being and also monitor class attendance and performance. Under this Mentorship Program, the full-time teachers of the college are engaged as mentors of a group/class. Larger classes with huge numbers of students are assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college notice boards. The mentors are responsible for the academic progress and psychological well-being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide important information about the academic calendar and conduct orientation programs for the mentees, whereby they are acquainted with the institution, its vision and mission rules and regulations of the affiliating Kurukshetra University, Kurukshetra as well as other relevant training/information. The mentors use both formal and informal means of mentoring. Proper Guidance and due support is available to every student through his/her mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1163	42	1:28

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	42	0	0	22

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA

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2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA I	1st/2018-19	17/12/2018	21/01/2019
BA	BA II	3rd/2018-19	17/12/2018	23/01/2019
BCA	BCA II	3rd/2018-19	17/12/2018	20/02/2019

BCA	BCA III	5th/2018-19	17/12/2018	16/01/2019
MA	MA I (HISTORY)	1st/2018-19	17/12/2018	08/02/2019
MA	MA II (History)	3rd/2018-19	17/12/2018	12/02/2019
BCom	BCom III	5th/2018-19	17/12/2018	22/02/2019
BSc	B Sc (NM) III	5th/ 2018-19	17/12/2018	26/02/2019
BA	BA III	5th/2018-19	17/12/2018	26/02/2019
BSc	B Sc II	3rd/2018-19	17/12/2018	06/03/2019

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the institutions of conducting the Continuous Internal Evaluation as prescribed by the Kurukshetra University, Kurukshetra. In the last several years there have been changes in the mode of evaluation. Presently as a part of the continuous internal evaluation, internal assessment for theory papers is for 20 of the marks (20 marks in a 100-mark paper) which is split into 5 marks for attendance and 15(10) marks for two handwritten assignments and one 5 marks class test. As a result of the continuous internal evaluation (CIE) method implementation as a part of the academic calendar the student regularity and participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out of the box thinking. Students who miss the assignments due to ill health or participation in extra-curricular activities of the college are given an opportunity to give the assignment and class test on an alternate date.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Kurukshetra University, Kurukshetra. The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office. These dates are adhered to during each semester. In the odd semester the dates for the first assignment/test for theory papers lies towards last week of August while for the second one in the last week of September/ beginning October. In the even semester the dates are usually in beginning February and end March. Dates for class tests of odd semester are in October month each year while for even semester they are in March month each year. Dates for conducting/submission of assignment and submission of marks are all displayed on notice boards by the Internal Assessment Committee. Other points incorporated in the academic calendar include plan of quality initiatives to be undertaken by IQAC and related teacher/student centric academic, extra-curricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://susgcmatakajri.ac.in/Data?Menu=2+Rx+NOHANC=&SubMenu=HAzFC0dJhe4=>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA III	BA	Arts	181	74	44.97
B Sc III	BSc	Science	59	23	38.98
B Com III	BCom	commerce	87	33	37.93

MA II	MA	History	20	19	95.00
M Com II	MCom	Commerce	15	3	20.00
BCA III	BCA	Computer Science	6	2	4

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://susgcmatakajri.ac.in/Feedback>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	2.9
International	Commerce	4	5.5
International	Chemistry	1	2.1
International	Hindi	4	7.0
International	English	2	8.5
International	Computer Science	1	0

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	3
Commerce	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citation excluding self citation
Multi-component reaction to access a library of polyfunctionally substituted 4,7-dihydropyrazolo[3,4]bipyridines	Dr. Suresh Kumar	Synthetic Communications	2019	2.1	Department of Chemistry, KUK	12
Performance Evaluation of MSME before and after enactment of MSME Act 2006	Mr. Pardeep Kumar	Chintan	2018	4	Department of Commerce, GCW, Karnal	0
Corporate Social Responsibility: An Initiative of Social Development	Mr. Pardeep Kumar	International Journal of Management Research and Analysis	2019	6.3	Govt. College for Women, Karnal	0

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty Presented papers	International	National	State	Local
	9	58	1	1

No file uploaded.

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Campaign Swachhta hi Seva	NCC NSS	4	150
Fund collection of flood affected areas	NCC	1	54
7 day sensitization NSS camp	NSS	3	120

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
None	NA	NA	0	0

No file uploaded.

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Dr. Suresh Kumar	Department of Chemistry, KUK	365
Research	Dr. S B Bhardwaj	Department of Physics, KUK	Nil
Research	Dr. Deepa Sharma	Kwansei Gakuin University	365
Research(Follow up activities after completion of UGC Faculty Fellowship)	Dr. Deepa Sharma	1.UGC 2.NIT, Kurukshetra	100
Research	Dr. Deepa Sharma	Virginia Commonwealth University	365
Research	Dr. Deepa Sharma	Indian Statistical Institute	365

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participants
None	NA	NA	Nil	Nil	0

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.5

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Laboratories	Existing
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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	3.0	2007

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Text Books	8132	1442041	203	42212	8335	1484253
Reference Books	1681	495203	193	60976	1874	556179

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Othe
Existing	78	7	3	0	0	0	0	50	44
Added	0	0	0	0	0	0	0	0	0
Total	78	7	3	0	0	0	0	50	44

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
None	Nil

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.9	1	0.9

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Principal, College Council IQAC are the visionary institutions of the college responsible for laying out the overall plans for maintaining and utilizing physical academic support facilities (laboratory, library, sports complex, computers,

classrooms etc.) in the college. The plans are executed and implemented by various administrative committees like: 1. Building Fund and PWD (BR) Committee 2. College Canteen/Cycle Stand Committee 3. Dilapidation/ Staff-room/Common-room Committee 4. Electricity CCTV Camera Committee 5. Maintenance of Computers/ Printers/Photo-copiers etc. Committee 6. Nature Eco Club Committee 7. Physical purchase verification Committee 8. Shamiana/ Mike/ Seating Arrangement Committee 9. Sports Board 10. Youth Club All these committees work in coordination consultation with each other.

<http://susgcmatakajri.ac.in/Data?Menu=rSas3impO6s=&SubMenu=0jtt2LYMp4=>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholarships	886	680000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	16/07/2018	128	KUK, DHE policy
Personal Counselling Mentoring	16/07/2018	1163	DHE policy
Compulsory Computer Education	16/07/2018	349	KUK guideline

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Placement Cell Initiatives	Nil	670	Nil	Nil
2019	Nil	72	30	Nil	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
None	0	0	None	0	0

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	Data	Not	available	NA

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Search Competition	College	82
Annual Athletic Meet	College	63
Vasant Utsav	College	80

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	Nil	Nil	Nil	NA	NA
2019	NA	Nil	Nil	Nil	NA	NA

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NA

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

1

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Participative Management through Administrative Committees: Shaheed Udham Singh Government College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a decentralized structure for decision making where departmental committees interface their decisions with college committees of the staff council. Various

committees are constituted by the Principal for managing various functions of the college. Different Committees are responsible for college timetable, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of the students. College council led by the Principal prepares working guidelines for effective functioning of the college and chalks out the execution plans. Before the commencement of each academic session, staff committees are formed under the guidance of the Principal. Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and Directorate Higher Education, Haryana norms and guidelines. Activities and decisions of Staff Committees are discussed in the College Council meetings as and when required. The decision of the College Council remains final and all the committees have to get their decisions ratified from the council. A report of yearly activities is presented to the Staff council at the end of the session. Department/committee representatives invited in the Council meetings interface at both levels conveying ideas back and forth and hence enabling decentralized and participatory management of the college. Staff meetings are also regularly held to ensure transparency and inclusiveness. 2. Local Union of Teaching as well as Non-teaching Staff: Teaching as-well-as non-teaching staff of the college have well structured representative body (Union) with democratically elected office-bearers. The unions take up issues concerning the welfare of the concerned staff with the Principal, University or Government as and when required.

6.1.2 - Does the institution have a Management Information System (MIS)?

No

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum planning is the prerogative of KUK. However, various board of studies members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable required. The IQAC in association with the University works, timetable workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules. The systems have been structured to maintain uniformity, transparency, academic standards quality during the internal assessment of the students. Curriculum review and revision is the prerogative of KUK, However, various boards of studie members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable and required. The IQAC in association with the University works, timetable workload committees as well as the individual departments provides directions and regularly monitors the efficacy o the same throughout the session. The House Exam Committee regulates the planned and written aspects of the continuous evaluation of the students as per KUK rules. The systems have been structured to maintain uniformity, transparency, academic standards quality during the internal assessment of the students. Curriculum review and revision is the prerogative of KUK, However, various boards of studie members from our institution regularly attend the curriculum design and review meetings and propose due updation whenever and wherever suitable required. IQAC in association with the University works, timetable workload committees as well as the individual departments provides directions and regularly monitors the efficacy of the same throughout the session.
Teaching and Learning	The quality policy of the college is in alignment with the policies o its parent University DHE, Haryana directives and UGC guidelines. Man of the quality initiatives are framed by the College Council/ IQAC an are implemented through various annual committees which are monitorec by the Chairperson/Principal. The college has regularly enhanced infrastructure and capacities for teaching learning and research according to the changing academic environment.
Examination and Evaluation	Examinations and evaluation process in the college is regulated and monitored by the parent university

Research and Development	Faculty members are motivated to contribute high-end research in their respective fields of expertise.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is well-stocked with textbooks and reference books. Computers are available to access online bookstock, journals and databases. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms.
Human Resource Management	Appointment and posting of regular faculty members and regular non-teaching staff in the college is the prerogative of the Department of Higher Education, Government of Haryana. Temporary non-teaching staff is also appointed through HKRNL scheme.
Industry Interaction / Collaboration	Faculty members are encouraged for collaborative research work with other academic and research institutions.
Admission of Students	Centralised admission process for the students seeking admission in any of the government college in Haryana is regulated and administered by the Department of Higher Education, Haryana. Admission Committees for different faculties are constituted in the college which work in coordination with DHE, Haryana and the university.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Being a government college, most of the policies and guidelines are formulated and funded by the Department of Higher Education, Haryana which uses erp portal to gather information and data which is used for planning and strategy development
Administration	MIS portal and HRMS portal are functional for the government college for administrative purposes.
Finance and Accounts	Salary and grant disbursement is executed through treasury using e-disbursement methods
Student Admission and Support	Admissions are made through Central Admission Portal of the Department of Higher Education
Examination	Examinations are conducted offline by the university but all the internal assessment and practical awards are submitted through University e-Portal only.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	0

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	7	21/11/2018	18/12/2018	28

Orientation Course	2	29/11/2018	26/12/2018	28
Refresher Course	3	18/06/2019	01/07/2019	28
Induction Training	1	17/12/2018	21/12/2019	5
Red Cross Training	1	10/01/2019	14/01/2019	5
Orientation Course	1	03/06/2019	22/06/2019	21

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
<p>Some schemes are as follows: 1 . Assistance for higher education. 2. Loan and advances for purchase of vehicle. 3. Loan and advances for purchase of plot/flat/built up house/construction of house. 4. Loan and advance for marriage of own/children. 5. Fixed medical allowance. 6. Medical reimbursement. 7. Leave Travel Concession. 8. Gratuity. 9. Encashment of earned leaves. 10. NPS/GPF (New and Old Pension Scheme). 11. Loans/Advances for education of children etc.</p>	<p>Some schemes are as follows: 1 . Assistance for higher education. 2. Loan and advances for purchase of plot/flat/build up house/construction of house. 3. Loan and advances for marriage of own/children. 4. Loan and advances for purchase of vehicle. 5. Loan and advances for computer etc. 6. Medical allowance. 7. Medical reimbursement. 8. Leave Travel Concession. 9. Loan for wheat purchase. 9. Festival advance. 10. Cycle allowance to group-D employees. 12. Washing allowance to group-D employees. 13. Pension/NPS scheme etc.</p>	<p>1.Consolidate Stipends Scheme for SC Students, 2.Post Matric Scholarship Scheme for OBC Students, 3.Post Matric Scholarship Scheme for Student with Disability 4. Promotion of Science Education 5. Haryana State Meritorious Incentive Scheme 6.Haryana State Merit Scholarship (Rural)7. Haryana State Merit Scholarship for Girls 8.Earn while you Learn 9.tuition fee concessior for girls 10. free bus pass for girls Student 11.concession for bus pass for boys student,</p>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Department of Higher Education, Haryana being the prime funding agency is authorized to conduct financial audits as and when needed or desired. Every grant received is utilized as per the specific directions and fund- utilization report is regularly sent to DHE, Haryana for its perusal.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Nil

6.5.3 - Development programmes for support staff (at least three)

Nil

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participant
Nil	Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil	Nil

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Ek Aur Sudhar (Slogan Writing Debate)	23/08/2018	25/08/2018	165	45
Self Defence Training	17/09/2018	20/09/2018	30	0
Mehandi Competition	26/10/2018	26/10/2018	17	5
Rangoli Competition	29/10/2018	29/10/2018	22	8
Beauty Parlour Course	04/02/2019	07/02/2019	270	30
Self Defence Training	15/02/2019	26/02/2019	40	0
Debate Competition	27/02/2019	27/02/2019	6	4

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

0

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Ramp/Rails	Yes	0
Provision for lift	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2018	1	1	01/09/2018	10	Relief Fund Collection	Flood Relief	120
2019	1	1	12/05/2019	1	Voter Awareness Campaign	Voter Awareness	150
2019	1	1	10/06/2019	1	Cleanliness Drive	Cleanliness	50

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independent Day celebration	15/08/2018	15/08/2018	40
Republic Day celebration	26/01/2019	26/01/2019	45
Teachers Day celebration	05/09/2018	05/09/2018	1043
National Science Day celebration	28/02/2019	28/02/2019	41

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Ban on Polythene 3. Cleanliness Drive 4. Bin placement 5. Water conservation (Rain water harvesting)

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice 1: Title: Blood Donation Camp Objective: • The main objective of the activity is community service. • It is taken as social responsibility by the students of the organization. • Moreover, students help in motivating community through various extension activities to donate blood for this noble cause. **Context:** • There is always a need of blood of various blood groups in Civil /Private Hospitals and Kalpana Chawl Medical College Karnal. **Practice:** Blood donation camp is organized in the college every year. Students and staff members of the college donate blood as a social responsibility and for community service with their own sweet will. Activity is arranged through N.S.S, N.C.C, Red Cross society and Red Ribbon club of the college. Blood is provided to various blood banks and it is lifesaving donation. **Problems:** Some of the students volunteer to donate blood but are detected anemic. Iron tablets are distributed to such students. **Notes:** Note: Some students and faculty Members of the college are frequent blood donors. **Best Practice 2: Title: Talent Search Competitions Objective:** • The main objective of the activity is to provide a platform to the freshers/ newcomers a platform to showcase their talents • Cultural activities nurture confidence and natural talent of the participating students **Context:** Importance of social and cultural activity is to prepare students for real life challenges and help them to identify their strengths and talents. It also supports students in improving their organizational, interpersonal and leadership skills. **Practice:** It is a regular event organized by the college at the start of session in the months of August/September. Students participate in various activities namely dance, song, drama, orchestra, poetic recitation etc. every year. Students engage themselves with professional artists and designers to showcase their talents with varying levels of skills and engagement. It helps the cultural activity team to find out the hidden talent and groom the students for participation in local, district, state and national level competitions and functions organized at different colleges and universities. **Problems:** Most of the students hailing from rural background, they are extremely shy to come forward inspite of being extremely talented. **Notes:** Some students represent the college at University and other events based on their performance at College and intercollege competitions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://susgcmatakrajri.ac.in/Data?Menu=ROFj+/eyJOLA=&SubMenu=ZoTozhUgsPY=>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Affordability and accessibility of higher education to every section of society is the founding motto of the college. The college is situated in a rural area and has been established on land generously donated by the villagers with a philanthropic intent. The college is named after Shaheed Udham Singh, a freedom fighter and the spirit of nationalism is the motivation for the efforts to make higher education affordable and accessible to the youth in the surrounding area. The goal became easily achievable when the college was taken over by the Haryana Government in 2005. At present, the girls studying in the college are exempted from paying any tuition fee, free-of-cost bus passes are provided to them so that gender discrimination in the rural area, in the context of education may be countered. Seats are reserved for otherwise deprived classes and economically weaker sections of society so that education is easily accessible to each every strata. Though located in a rural area, college is well connected to nearby bus-stops and students from a number of nearby villages are reaping the benefit.

Provide the weblink of the institution

<http://susgcmatakajri.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. To Improve the infrastructure available. 2. To empower Faculty. 3. To enhance participation of students in extracurricular activities. 4. To beautify the campus.